UNIT INTELLIGENCE MISSION
ANDRESPONSIBILITIES

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction is to be used in conjunction with AFPD 14-1, Intelligence Applications and Requirements Planning, HQ directives and local guidance. This publication does not address missions and responsibilities of Air Force Intelligence groups and squadrons that perform specialized intelligence functions.

This instruction requires collecting and maintaining information protected by the Privacy Act of 1974 authorized by E.O. 9397, 22 November 1943.

(PACAF) This instruction supplements AFI 14-105, dated 3 June 2002 and applies to all Pacific Air Forces (PACAF) units and members. This publication does not address all missions and responsibilities of PACAF groups and squadrons performing specialized intelligence functions. This supplement applies to the Air Force Reserve (AFR) and their units. This supplement applies to the Air National Guard (ANG) units and members when included in ANGIND2.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

(PACAF) This is a revision of AFI 14-105, PACAF Supplement 1 dated 7 May 1999. It incorporates procedures formally published in PACAFI 10-203 and provides guidance for Unit Support/Readiness Responsibilities, Intelligence Systems, Intelligence Reception Planning, the Blood Chit Program, and the Contingency Intelligence Network (CIN). Request for waivers to this supplement will be forwarded to HQ PACAF/INXU (Unit Support), describing the specific requirement and explaining why a waiver is needed. If approved, a waiver stays in effect for the life of the publication unless HQ PACAF/INX speci-

fies a shorter period of time, cancels it in writing, or issues a change that alters the waiver. *This document is substantially revised and must be completely reviewed.*

AFI 14-105, 3 June 2002, is supplemented as follows:

Chapter 1

GENERAL

1.1. Mission. Provide intelligence training and participate in the planning and execution of Air Force operations. Through close, continuing interface, intelligence will ensure commanders, their staffs, combat crews and other customers are provided the best available information and materials to enhance readiness, facilitate planning and execute assigned missions.

1.1.1. **MAJCOM Intelligence responsibilities:**

1.1.1.1. When applicable, determine responsibilities and roles of intermediate headquarters' intelligence organizations.

1.1.1.1.1. (Added-PACAF) Be familiar with, and when applicable determine subordinate unit intelligence missions, responsibilities, operations plans (OPlans), concept of operations (CONOPS), Standard Operating Procedures (SOPs) and requirements needed to meet their mission, objectives, and goals.

1.1.1.2. Conduct intelligence staff assistance visits to subordinate units as a medium for intelligence process improvement: evaluate readiness; assist in training; provide mentoring opportunities.

1.1.1.2.1. (Added-PACAF) Staff Assistance Visits (SAVs) are conducted at the unit's request. SAVs provide an objective look at intelligence programs, procedures and responsibilities as outlined in AFI 14-105, this supplement, and other applicable instructions. Operational Support Squadron/Flight SAV requests must be approved by the unit's Operations Group commander. SAVs should normally be conducted a minimum of 90 days prior to IG Combat Employment Readiness Inspections (CERI) and 120 days prior to IG Unit Compliance Inspections (UCI). Requests for SAVs should be submitted via message or e-mail to HQ PACAF/IN no later than 60 days prior to desired visit date. Send info copies to HQ PACAF/IGI/IGO/ IGOC/INX/INXU//, appropriate NAF SIO, and the requestor's chain of command. SAV team members require access to secured areas for which they are cleared, government vehicle (GOV) support and exemption from wear of nuclear, biological, and chemical ground crew ensemble during exercise play. The requesting unit's OSS commander and SIO will receive a written SAV report approximately 30 days after the visit.

1.1.1.2.2. (Added-PACAF) Numbered Air Force personnel will augment MAJCOM SAV team as often as possible. Personnel tasked to perform these duties must be fully knowledgeable in theater operations as well as the area they are assisting in.

1.1.1.3. Analyze, advocate and staff subordinate units' intelligence manpower issues and coordinate command intelligence assignments.

1.1.1.3.1. (Added-PACAF) Coordinate command intelligence assignments and PCS enroute training to ensure minimum loss of continuity. Forward officer job data to AFPC NLT 9 months prior to vacancy to ensure maximum overlap of outbound/inbound personnel.

1.1.1.4. Develop a minimum list of intelligence documents and products, as well as appropriate formats (i.e. hard copy, CD-ROM, web links, etc.) for subordinate and gained units and provide for these requirements.

1.1.1.4.1. (Added-PACAF) Validate hardcopy and softcopy dissemination requirements, coordinate the ordering of products, and assist units with requirements for deployments outside of the area of responsibility (AOR).

1.1.1.4.2. (Added-PACAF) This listing will be posted on SIPRNET on the PACAF Intelligence Unit Support Homepage (INXU).

1.1.1.5. Coordinate intelligence exercise activities and requirements.

1.1.1.5.1. (Added-PACAF) Monitor command exercise schedule. Determine intelligence exercise Manning requirements. Source intelligence augmentee positions. Request manning for unsourced positions. Develop and coordinate unit type code (UTC) manning requirements and time-phased force and deployment data (TPFDD) requirements with SIOs for existing Concept Plan (CONPlans)/OPlan. Assist the NAF SIOs in developing exercise objectives.

1.1.1.6. Advocate fielding of automated intelligence systems and related training, connectivity and maintenance of systems. Establish and coordinate system requirements with and among subordinate and gained organizations.

1.1.1.6.1. MAJCOMs will develop formal processes and procedures for each Command procured/allocated automated intelligence system (e.g., Personal Computer Integrated Imagery and Intelligence (PC-I3), Weapons System Video (WSV), Raindrop, Deployable Intelligence Support Kit (DISK), etc.).

1.1.1.6.1.1. (Added-PACAF) Develop command intelligence systems architecture. Coordinate systems support with communications personnel and ensure systems are deployable and that beddown bases are equipped and manned with proper communications equipment/dedicated lines to service deployed equipment. Foster reachback and IO technologies. Coordinate architecture with MAJCOM cross-functional POCs (e.g. DO, SC, etc.)

1.1.1.6.1.2. (Added-PACAF) Oversee the fielding and use of ground stations for the processing, exploitation and dissemination of imagery and signals derived data.

1.1.1.6.1.3. (Added-PACAF) Ensure systems connectivity, equipment support, and communications infrastructure support (primary and secondary) exists for all intelligence workcenters, including locations for deployed units. If not, document requirements as LIMFACs in the intelligence annex to the Base Support Plan and coordinate with NAF SIO for solutions on funding and equipment issues.

1.1.1.6.1.4. (Added-PACAF) Ensure regular feedback on systems performance is solicited from each NAF and OSS. Analyze feedback and disseminate common systems problems/solutions to theater intelligence organizations.

1.1.1.6.2. The processes and procedures must be documented in the form of either a Concept of Operations (CONOPs), MAJCOM supplement to this instruction, or a Tactics, Techniques, and Procedures (TTP) document.

1.1.1.7. Ensure mission planning materials (e.g., Geospatial Information and Services (GI&S) and imagery) are available IAW AFI 14-205, *Identifying Requirements for Obtaining and Using Geospatial Information and Services,* and theater publication/production policy.

1.1.1.8. Establish Production Requirement (PR) and Dissemination management policy and validate unit and force level intelligence requirements IAW current DoD, Unified Command and MAJCOM guidance.

1.1.1.8.1. (Added-PACAF) Implement USPACOM RFI/PR policy as specified in the USPACOM Tactics, Techniques and Procedures (PTTP) for Intelligence. During peacetime and/or armistice conditions, monitor and coordinate follow-up status reporting of unit RFIs/PRs. Ensure status of each RFI/PR is reported periodically.

1.1.1.8.2. (Added-PACAF) Review each request and accomplish appropriate RFI/PR modification/non-validation decision within PTTP timelines commensurate with RFI/PR priority code. Ensure units use every resource to answer questions at lowest level.

1.1.1.8.3. (Added-PACAF) Requests for US or Allied order of battle fall outside the scope of intelligence information as defined by Joint Pub 1-02 and AFI 13-1 AOC vol 3 and will not be handled through RFI/PR channels. Contact appropriate theater J3 for blue forces order of battle.

1.1.1.9. Exercise overall management of Sensitive Compartmented Information (SCI) programs and that portion of the Special Security Office system under MAJCOM cognizance to include Tactical-Sensitive Compartmented Information Facility (T-SCIF) and Temporary Secure Working Area (TSWA) operations.

1.1.1.9.1. (Added-PACAF) Provide SSO Program Reviews annually or as deemed necessary by MAJCOM SIO/SSO. Provide guidance on system/network security, system accreditation, SCIF/T-SCIF/TSWA accreditation, TEMPEST compliance, emergency destruction, and SCI access requirements. Provide training for SSO personnel, SSRs, ISSOs, and ISSMs. Conduct annual SAVs (or when deemed necessary) IAW DoD 5105.21-M-1 and USAFINTEL 201-1.

1.1.1.10. Establish compliance criteria that give clear guidance on unit programs and their expected results.

1.1.1.10.1. (Added-PACAF) HQ PACAF/INXU is responsible for developing IG inspection criteria as defined in PACAFD 90-207.

1.1.1.11. Provide policy and guidance pertaining to the overall management of assigned Individual Mobilization Augmentees (IMAs) and serve as a focal point for all Intelligence Reserve IMAs actions.

1.1.1.11.1. (Added-PACAF) Oversee the reserve support program and coordinate with XOI-RE and ARPC as required.

1.1.1.11.1.1. (Added-PACAF) Conduct PACAF unit Military Personnel Appropriation (MPA) and Reserve Personnel Appropriation (RPA) annual data call, validate inputs, and submit requirements to AF/XOI-RE.

1.1.1.11.1.2. (Added-PACAF) Assist with IMA issues and monitor the status of performance reports, Promotion Recommendation Forms (PRF), awards and decorations as required.

1.1.1.11.1.3. (Added-PACAF) Coordinate with Reserve Support Team (RST) Chiefs to ensure IMAs are familiar with award programs.

1.1.1.11.1.4. (Added-PACAF) Assist IMA personnel, PACAF IMA Unit Program Managers and RST Chiefs with the identification and scheduling of required formal intelligence training through HQ ARPC in support of wartime position requirements.

1.1.1.11.1.5. (Added-PACAF) Facilitate coordination between HQ PACAF Units, their IMAs, and the RST Chiefs to ensure early scheduling of Annual Tour (AT) dates.

1.1.1.11.1.6. (Added-PACAF) Ensure IMAs have completed or scheduled FY Inactive Duty Training (IDT) and AT assignment requirements before approving MPA or RPA tours.

1.1.1.11.1.7. (Added-PACAF) Coordinate security clearance requests for units/IMA to AIA as necessary.

1.1.1.11.1.8. (Added-PACAF) Ensure PACAF IMAs maintain eligibility requirements to fulfill duty obligations including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.

1.1.1.11.1.9. (Added-PACAF) Maintain IDT, AT, MPA, and RPA completion records for PACAF IMAs.

1.1.1.11.1.10. (Added-PACAF) Coordinate IMA billet adds, changes, or deletions with the unit of concern, PACAF/XP, and XOI/RE as required.

1.1.1.11.2. (Added-PACAF) Manage the reserve support program for assigned IMAs. Coordinate with HQ PACAF Functional Managers and IMAs to determine annual training dates. Forward training reports (if applicable) and ensure annual reports and awards (if applicable) are generated for each individual. Ensure IMAs receive annual training and are qualified to fill wartime positions. Coordinate LIMFACs with NAF and HQ PACAF/IN Functional Managers.

1.1.1.11.3. (Added-PACAF) Above Wing level (e.g. NAF, AIS) IMA Program Managers will:

1.1.1.11.3.1. (Added-PACAF) Coordinate with RST Chiefs, IMA supervisors, and IMAs to ensure all IDT and AT requirements are met.

1.1.1.11.3.2. (Added-PACAF) Submit security clearance requests for IMA NLT two weeks prior to tour start date to the PACAF IMA Program Manager.

1.1.1.11.3.3. (Added-PACAF) Notify RST Chief and the PACAF IMA program manager immediately upon recognition of an IMAs inability to meet duty position eligibility requirements including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.

1.1.1.11.3.4. (Added-PACAF) Submit, with justification, requests for changes, additions, or deletions to IMA billet authorizations to the PACAF IMA program manager.

1.1.1.11.3.5. (Added-PACAF) Submit annual MPA and RPA projections IAW the PACAF IMA program manager's annual data call.

1.1.1.11.3.6. (Added-PACAF) Forecast funding to cover requested IMA MPA travel and per diem costs.

1.1.1.11.3.7. (Added-PACAF) Coordinate with IMA supervisors and RST Chiefs to update the IMA Administrative Data, Production and Training Plan Worksheet and submit changes via a Quarterly IMA Update (RCS: PAF-INX(Q)0302) to the PACAF IMA program manager on the first duty day of each quarter (January, April, July, October).

1.1.1.11.3.8. (Added-PACAF) Track OPR, EPR, PRF, awards and decorations and ensure submittal and processing is accomplished in a timely manner. Provide status reports to individual IMA, RST Chief, and PACAF IMA program manager within 15 days of due date and when requested.

1.1.1.11.4. (Added-PACAF) Above Wing level (e.g. NAF, AIS) IMA supervisors, including and IAW AFI 36-2629, will:

1.1.1.11.4.1. (Added-PACAF) Maintain an IMA duty position training program to include ancillary training and documentation.

1.1.1.11.4.2. (Added-PACAF) Conduct an IMA upgrade training program and maintain OJT records IAW AFI 36-2201, Developing, Managing and Conducting Training.

1.1.1.11.4.3. (Added-PACAF) Coordinate with the IMA's IDT location supervisor to ensure wartime duty training is accomplished.

1.1.1.11.4.4. (Added-PACAF) Forward certified AF Form 40A to the PACAF IMA program manager

1.1.1.11.4.5. (Added-PACAF) Coordinate with the IMA for IDT, AT, MPA, and RPA tours, provide justification for MPA and RPA tours.

1.1.1.11.4.6. (Added-PACAF) Ensure security clearance for IMA is current or submit request via the above wing level program manager NLT two weeks prior to tour start date.

1.1.1.11.4.7. (Added-PACAF) Verifies IMA is aware of their responsibility to make adequate dependent care arrangements and complete an AF Form 357, Dependent Care Certification, if required.

1.1.1.11.4.8. (Added-PACAF) Verifies IMA has the needed clothing and equipment for contingency deployment.

1.1.1.11.4.9. (Added-PACAF) Track due dates for performance feedback and reports, PRFs, awards and decorations packages and ensure completion in a timely manner.

1.1.1.11.4.10. (Added-PACAF) Notify your Above Wing level IMA program manager immediately of any changes to the IMA Administrative Data, Production and Training Plan Worksheet.

1.1.1.11.4.11. (Added-PACAF) Notify your Above Wing level IMA program manager immediately upon recognition of an IMAs inability to meet duty position eligibility requirements including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.

1.1.1.12. Serve as MAJCOM career field functional manager for all intelligence personnel assigned to the command, including any assigned or attached Reserve Component personnel

(IMAs, ANG, Unit Reserves, etc.) and other responsibilities as stated in AFI 36-2201, *Developing, Managing and Conducting Training.*

1.1.1.12.1. (Added-PACAF) Provide intelligence career counseling. Ensure personnel are afforded opportunity for career enhancement/growth and provided feedback on recurring basis.

1.1.1.12.2. (Added-PACAF) Implement the AF mentoring program IAW AFI 36-3401.

1.1.1.12.3. (Added-PACAF) Ensure IMA billets are validated requirements and are current as reflected on the UMD part C.

1.1.1.13. Monitor unit Status of Readiness and Training (SORTS) and inform Air Staff Functional Manager of any problems the MAJCOM is unable to correct.

1.1.1.14. (Added-PACAF) Provide command-wide Foreign Disclosure Office (FDO) support. Assist NAF FDO liaison officers in developing a foreign disclosure program. Provide training and staff assistance visits as required. Assist NAF FDO liaison officers in obtaining authorization for release of information to foreign nationals.

1.1.1.15. (Added-PACAF) Plan and program all PACAF intelligence resources within the DoD Future Years Defense Plan. Develop and monitor services contracts for all PACAF intelligence requirements. Determine budget allocations within Cost Centers and Operating Budget Accounts. Monitors execution of Operating Budget Account Numbers (OBANs) 7412, 7413,and 7419.

1.1.1.16. (Added-PACAF) Conduct annual Mutual Cooperation Program (MCP) activities with key foreign countries. Coordinate analysis and briefing requirements with host country liaison and NAFs or other intelligence organizations as required. Coordinate agenda, facility, audio-visual support, and billeting arrangements with designated host country liaison, NAF and other organization POCs.

1.1.2. **Operations Support Squadron/Flight (OSS/OSF) Intelligence responsibilities** : The OSS/ OSF Senior Intelligence Officer (SIO) is the wing/group SIO. The wing/group SIO is responsible for the planning and execution of intelligence functions during all phases of operations. The wing/group SIO has the authority to and will:

1.1.2.1. Plan, program, budget for, validate and manage all intelligence requirements for the flight and subordinate units.

1.1.2.1.1. (Added-PACAF) Coordinate through OG/CC to ensure resources are designated for intelligence personnel and processed through yearly financial plan (FINPLAN) input. Coordinate intelligence requirements and issues through appropriate NAF SIO.

1.1.2.1.2. (Added-PACAF) Assist all subordinate units in satisfying intelligence resource requirements.

1.1.2.2. Oversee career progression and training for all intelligence personnel, including any assigned or attached Reserve IMAs within the wing/group.

1.1.2.2.1. (Added-PACAF) Provide intelligence career counseling. Ensure personnel are afforded opportunity for career enhancement/growth and provided feedback on recurring basis.

1.1.2.2.2. (Added-PACAF) Implement the AF mentoring program IAW AFI 36-3401.

1.1.2.2.3. (Added-PACAF) OSS level intelligence IMA Program Managers will:

1.1.2.2.3.1. (Added-PACAF) Coordinate with RST Chiefs, IMA supervisors, and IMAs to ensure all IDT and AT requirements are met.

1.1.2.2.3.2. (Added-PACAF) Notify RST Chief and the PACAF IMA program manager immediately upon recognition of an IMAs inability to meet duty position eligibility requirements including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.

1.1.2.2.3.3. (Added-PACAF) Submit, with justification, requests for changes, additions, or deletions to IMA billet authorizations to the PACAF IMA program manager with a courtesy copy to your NAF program manager.

1.1.2.2.3.4. (Added-PACAF) Submit security clearance requests for IMA NLT two weeks prior to tour start date to the PACAF IMA Program Manager.

1.1.2.2.3.5. (Added-PACAF) Submit annual MPA and RPA projections IAW the PACAF IMA program manager's annual data call.

1.1.2.2.3.6. (Added-PACAF) Coordinate with IMA supervisors and RST Chiefs to update the IMA Administrative Data, Production and Training Plan Worksheet and submit changes via a Quarterly IMA Update (RCS: PAF-INX(Q)0302) to the PACAF IMA program manager on the first duty day of each quarter (January, April, July, October).

1.1.2.2.3.7. (Added-PACAF) Track OPR, EPR, PRF, awards and decorations and ensure submittal and processing is accomplished in a timely manner. Provide status reports to individual IMA, RST Chief, and PACAF IMA program manager within 15 days of due date and when requested.

1.1.2.3. Allocate, assign and manage all intelligence personnel resources within the wing/group, to include exercise and/or contingency tasking.

1.1.2.3.1. (Added-PACAF) Develop policy/guidance on subordinate squadron deployment operations, to include home station backfill.

1.1.2.3.2. (Added-PACAF) Ensure OSS assigned 1N4XX/1N5XX SIGINT personnel are employed in a manner, which best utilizes their expertise, use of SIGINT tools, and enhances Intelligence support to the wing.

1.1.2.3.2.1. (Added-PACAF) 1N4XX duties should include but are not limited to: providing SIGINT support to weekly Wing CC updates, ensure SCI information is sanitized to a releasable reporting level, conducting daily analysis of SIGINT information and incorporating analysis into the daily intelligence picture, providing an all source perspective to Wing decision makers.

1.1.2.3.2.2. (Added-PACAF) 1N5XX duties should include but are not limited to: providing ELINT support to weekly NAF/Wing CC/staff updates, keeping a situational awareness picture available via the GALE-LITE Tactical Data Processor fed with data from the PACOM Network Initiative (LAN), the Tactical Receive System and AN/CYZ-24 "TIBS" receiver, being intimately familiar with the Electronic Order of Battle situation at all times, analyzing unfamiliar indications and Radar/system anomalies, conducting trend analysis

of known emitters and assisting in the preparation of tactics and intelligence training, and utilizing intelligence databases such as WINGS/WRANGLER, MATCHLITE, and any others (national, theater, and locally) as necessary for mission accomplishment.

1.1.2.3.2.3. (Added-PACAF) Ensure facilities and resources are available to facilitate the processing and analysis of information utilized by 1N4XXs and 1N5XXs.

1.1.2.4. Review every intelligence OPR/EPR and decoration produced within the wing/group before they go final to ensure they properly reflect the duties of the intelligence professional.

1.1.2.5. Coordinate on all wing/group policies affecting intelligence.

1.1.2.5.1. (Added-PACAF) Maintain, review, and post indices and bulletins.

1.1.2.6. Provide intelligence support to commanders and their staffs through current, relevant intelligence products and briefings, focusing on enemy capabilities, tactics, deployment/employment and ongoing threat situation in the unit's area of responsibility.

1.1.2.7. Provide intelligence support to base organizations such as air base operability/defense (as applicable), base agencies, tenant organizations and transient units as needed.

1.1.2.8. Analyze all incoming information for impact on the unit mission. Rapidly disseminate significant and critical intelligence to battlestaff, aircrews, mission planning personnel, subordinate and lateral units, higher headquarters and other appropriate agencies.

1.1.2.9. Develop, implement and execute a force protection support program as an integral part of the Wing/Base Installation Commander's Force Protection Program. Program will identify which elements, both at home and/or deployed, require intelligence support to perform their force protection functions and tailor intelligence products to meet customer needs.

1.1.2.9.1. Appoint, in writing, an intelligence officer/NCO and establish formal procedures for coordinating anti-terrorism/force protection intelligence with the local Office of Special Investigations, Security Forces and Special Security Office as appropriate.

1.1.2.9.2. The unit anti-terrorism/force protection intelligence POC will be a member of the wing/group force protection working group.

1.1.2.10. Manage wing/group SCI security program, as applicable.

1.1.2.10.1. (Added-PACAF) Ensure training and duty execution for billet monitors, Special Security Representative (SSR), and Information System Security Officer (ISSO).

1.1.2.11. Actively solicit feedback from wing/group and subordinate commanders to improve intelligence support processes.

1.1.2.12. Establish an active visitation program to squadron intelligence work centers and solicit squadron intelligence feedback, where applicable.

1.1.2.12.1. Monitor peacetime flying and squadron personnel schedules to ensure required intelligence support is available.

1.1.2.13. Appoint, in writing, a primary and alternate Intelligence Reference Materials Manager (IRMM) IAW MAJCOM requirements to manage unit statements, intelligence document requirements, intelligence reference materials and unit library.

1.1.2.13.1. Determine intelligence document requirements (to include mobility documents and references) for the wing/group and squadrons based on mission requirements, unit operations, OPLANs, air expeditionary force, contingency, emergency war order and past ad hoc tasking as applicable. SIOs with geographically separated units (GSUs) will monitor GSU requirements to ensure required documents are on hand.

1.1.2.13.1.1. (Added-PACAF) Maintain listing of documents required for deployment. Ensure currency of products maintained for mobility and contingency operations.

1.1.2.13.1.2. (Added-PACAF) Obtain required intelligence products. The primary method of dissemination of intelligence products is INTELINK. If hardcopy, CD-ROM or other products are required, submit request either by e-mail (preferred), message, fax or regular mail to HQ PACAF/INXU. Your request must include the following:

1.1.2.13.1.2.1. (Added-PACAF) Requesting organization.

1.1.2.13.1.2.2. (Added-PACAF) Point of contact (the account manager).

1.1.2.13.1.2.3. (Added-PACAF) DSN number.

1.1.2.13.1.2.4. (Added-PACAF) DIA account number.

1.1.2.13.1.2.5. (Added-PACAF) Document number (short title).

1.1.2.13.1.2.6. (Added-PACAF) Document title (with title classification).

1.1.2.13.1.2.7. (Added-PACAF) Production agency (i.e., NAIC, DIA, MCIA) or author of document (if production agency unknown).

1.1.2.13.1.2.8. (Added-PACAF) Date of publication.

1.1.2.13.1.2.9. (Added-PACAF) Classification of document.

1.1.2.13.1.2.10. (Added-PACAF) Quantity of document desired (more than 1 copy requires justification).

1.1.2.13.1.2.11. (Added-PACAF) Date desired (not mandatory, must be justified if used).

1.1.2.13.1.2.12. (Added-PACAF) Medium desired (CD-ROM will be ordered unless hardcopy specifically requested with valid justification).

1.1.2.13.1.3. (Added-PACAF) Maintain a product request suspense file to track the status of intelligence product requests. Notify HQ PACAF/INXU if the document has not been received within 60 days. Include the unit DIA account number, requested document title, document number, date, and producer in the notification.

1.1.2.13.2. Input and maintain Statements of Intelligence Interest (SII) for the wing/group into the Joint Dissemination System (JDS) for MAJCOM validation.

1.1.2.13.2.1. (Added-PACAF) DIA account holders will submit customer information to the Command Dissemination Manager, HQ PACAF/INXU whenever changes occur. This information includes:

1.1.2.13.2.1.1. (Added-PACAF) Changes to unit SII inputs.

1.1.2.13.2.1.2. (Added-PACAF) Appointment letters for primary and alternate intelligence reference materials managers (account managers).

1.1.2.13.2.1.3. (Added-PACAF) Collateral and compartmented mailing addresses.

1.1.2.13.2.1.4. (Added-PACAF) Plain language and compartmented message addresses.

1.1.2.13.2.1.5. (Added-PACAF) Level of accreditation (Secret or Top Secret, collateral or SCI) for receipt of materials.

1.1.2.13.2.1.6. (Added-PACAF) Primary, lateral, and subordinate units supported.

1.1.2.13.2.1.7. (Added-PACAF) Geographic regions of responsibility (including deployment locations).

1.1.2.13.2.1.8. (Added-PACAF) Current mission statement.

1.1.2.13.3. Organize intelligence electronic and hard copy libraries to permit timely retrieval of all documents and material required to support contingency tasking.

1.1.2.13.4. Periodically publish and disseminate an accession list to squadrons incorporating all new incoming intelligence reference materials.

1.1.2.14. Manage wing/group Production Requirement (PR) program IAW Department of Defense Intelligence Production Program (DoDIPP) and MAJCOM/theater guidance, as appropriate.

1.1.2.15. Exhaust internal, theater and national automated resources to accomplish intelligence support functions before forwarding requirements to outside agencies.

1.1.2.16. Adhere to requirements and policies contained in AFI 16-201, *Disclosure of Classified Military Information to Foreign Governments and International Organizations,* for disclosing classified and controlled unclassified (i.e. FOUO, tech orders, LIMDIS, schematics, contractor owned, etc.) military information to foreign nationals. All classified and controlled unclassified military information must be reviewed and approved by a properly designated disclosure authority before release. Contact MAJCOM Foreign Disclosure Office for guidance and approval.

1.1.2.16.1. (Added-PACAF) HQ PACAF Foreign Disclosure Office (FDO) is the focal point for all matters involving foreign disclosure that affect PACAF Air Force units. All foreign national requests for information, whether classified or sensitive unclassified military information, and all foreign visits to US facilities will be processed through appropriate foreign disclosure channels IAW AFI 16-201 and PACAF Sup 1; Disclosure Of Military Information To Foreign Governments And International Organizations.

1.1.2.16.2. (Added-PACAF) To expedite the foreign disclosure processes, NAF Commanders may appoint a Foreign Disclosure Officer(s). The appointment will be made in writing and submitted to the HQ PACAF FDO. To ensure effective and accurate implementation of National Disclosure Policies, NAF FDOs will be trained by SAF/IAD or HQ PACAF FDO prior to authorizing disclosure of information or visit requests. NAFs not appointing local FDOs will process all disclosure and visit requests directly through HQ PACAF FDO.

1.1.2.16.3. (Added-PACAF) NAF FDOs will submit a Foreign Disclosure Report to HQ PACAF FDO on a quarterly basis (RCS: PAF-INX(Q) 9709) Foreign Disclosure Quarterly

Report. HQ PACAF FDO is responsible for maintaining an electronic database for all releasability issues in the PACAF AOR. The report will not be releasable to foreign nationals. Report will contain information outlined in AFI 16-201 PACAF Sup 1. The report can be forwarded by message, fax, or e-mail.

1.1.2.17. Conduct periodic reviews (at least annually) of written guidance to ensure currency, accuracy, appropriateness and applicability.

1.1.2.18. Ensure continuity books, checklists or other programs are developed and maintained for key functions.

1.1.2.18.1. (Added-PACAF) Prepare written instructions. Formalize policy and procedures in written instructions to standardize operations and provide continuity. Written instructions may be wing, group, or squadron directives, supplements, operating instructions or checklists. Review written instructions and update when necessary due to procedural changes. The SIO will ensure current written instructions are available for the following activities when applicable to unit operations:

1.1.2.18.1.1. (Added-PACAF) General organization and responsibilities of intelligence section

1.1.2.18.1.2. (Added-PACAF) Internal intelligence training program

1.1.2.18.1.3. (Added-PACAF) Self-assessment procedures

1.1.2.18.1.4. (Added-PACAF) Exercise scenario development and evaluation procedures

1.1.2.18.1.5. (Added-PACAF) Emergency Action plans and procedures (e.g. natural disaster, civil disturbance)

1.1.2.18.1.6. (Added-PACAF) Contingency/Crisis/Wartime workcenter relocation and operating procedures

1.1.2.18.1.7. (Added-PACAF) Beddown and reception procedures

1.1.2.18.1.8. (Added-PACAF) Intelligence Oversight Program

1.1.2.18.1.9. (Added-PACAF) External intelligence training program

1.1.2.18.1.10. (Added-PACAF) Aircrew Certification/Verification Program

1.1.2.18.1.11. (Added-PACAF) Geospatial Information and Services (GI&S)

1.1.2.18.1.12. (Added-PACAF) RFI management

1.1.2.18.1.13. (Added-PACAF) Support to Force Protection

1.1.2.18.1.14. (Added-PACAF) Support to Mission Planning including Mission Folder construction/quality control

1.1.2.18.1.15. (Added-PACAF) Mobility Preparation/Procedures

1.1.2.18.1.16. (Added-PACAF) Briefing, Debriefing and Reporting

1.1.2.18.1.17. (Added-PACAF) Unit Level Intelligence Automation

1.1.2.18.1.18. (Added-PACAF) Intelligence Reference Library

1.1.2.18.1.19. (Added-PACAF) Situation Displays

1.1.2.18.1.20. (Added-PACAF) Target Material Development and Maintenance

1.1.2.19. Develop and implement an intelligence unit self-assessment program.

1.1.2.19.1. (Added-PACAF) Use PACAF PAMPHLET 90-4 as a baseline, unit-tailored check-lists, and other applicable directives to develop self-assessment program.

1.1.2.19.2. (Added-PACAF) Conduct self-assessments annually.

1.1.2.19.3. (Added-PACAF) Persons conducting the assessment will identify deficiencies to the SIO and provide recommended corrective actions.

1.1.2.20. Submit manpower status reports IAW MAJCOM functional manager requirements.

1.1.2.20.1. (Added-PACAF) Develop effective manpower tracking system to foresee unit gains/losses. Coordinate projected officer billet vacancies with PACAF/INXF NLT 10 months prior to projected PCS. Forward quarterly manning roster of all wing and squadron intelligence personnel to NAF/AIS/AIF SIO and HQ PACAF/INXF/INXU NLT the beginning of each quarter (January, April, July, and October). NAF/AIS/AIF forward their respective quarterly manning rosters to HQ PACAF/INXF/INXU at the same time. USAFR/ANG units should forward manning roster NLT 31 January each year. Rosters will include name, rank, duty title, position number, DOR, completion date of last contingency TDY, phone number, fax number, DEROS and projected personnel gains. The letter may be mailed, faxed or transmitted electronically via e-mail (preferred) (RCS: PAF-INX(Q)9602).

1.1.2.21. Standardize intelligence procedures and processes (briefings, situation displays, etc.) throughout the wing/group to the fullest extent possible.

1.1.2.21.1. (Added-PACAF) Develop quality control procedures to ensure accuracy of situation/Order of Battle (OB) displays. Use FM 101-5-1/MCRP 5-2A, Operational Terms and Graphics unless directed otherwise by theater instructions. Displays will include, as applicable:

1.1.2.21.1.1. (Added-PACAF) Air Order of Battle (AOB) (threat aircraft only)

1.1.2.21.1.2. (Added-PACAF) Missile Order of Battle (MOB)

1.1.2.21.1.3. (Added-PACAF) Threat rings for static (non-mobile) Surface-to-Air Missiles (SAM)

1.1.2.21.1.4. (Added-PACAF) Ground Order of Battle (GOB)

1.1.2.21.1.5. (Added-PACAF) Electronic Order of Battle (EOB)

1.1.2.21.1.6. (Added-PACAF) Naval Order of Battle (NOB)

1.1.2.21.1.7. (Added-PACAF) Forward Line of Own Troops (FLOT)

1.1.2.21.1.8. (Added-PACAF) Fire Support Coordination Line (FSCL)

1.1.2.21.1.9. (Added-PACAF) Selected Area for Evasion (SAFE)

1.1.2.21.1.10. (Added-PACAF) Location of Combat Air Patrols (CAP)

1.1.2.21.1.11. (Added-PACAF) Special Operations Forces (SOF) activities that impact the mission

1.1.2.21.1.12. (Added-PACAF) Nuclear, Biological, Chemical (NBC) contaminated areas

1.1.2.21.1.13. (Added-PACAF) Current day's targets or area of operations

1.1.2.21.1.14. (Added-PACAF) Downed aircrew locations

1.1.2.21.1.15. (Added-PACAF) Legend depicting all symbols and associated captions

1.1.2.21.1.16. (Added-PACAF) Classification and downgrading data

1.1.2.21.1.17. (Added-PACAF) Current As-of-Date-time

1.1.3. **Operational Squadron Intelligence Personnel Responsibilities:**

1.1.3.1. Provide intelligence to the squadron during all phases of operations. This includes, but is not limited to, current intelligence, threat briefings, scenario inputs, mission planning, pre-mission briefings and debriefings.

1.1.3.2. Coordinate intelligence requirements and issues through wing/group SIO, or next higher headquarters SIO if not subordinate to wing/group.

1.1.3.3. Submit inputs to the wing/group SIO for inclusion in the wing/group SII. GSUs will follow MAJCOM guidance.

1.1.3.4. Ensure continuity books, checklists or other programs are developed and maintained for key functions.

1.1.3.5. Submit document requirements to wing/group SIO for consolidation and forwarding through validation chain.

1.1.3.6. Manage intelligence documents, reference materials and reading library in the operational squadron.

1.1.3.6.1. (Added-PACAF) Maintain list of documents required for deployment. Check currency of all publications. Ensure wing/group is kept abreast of changes in mission requirements/taskings that would warrant ordering additional documents.

1.1.3.6.2. (Added-PACAF) Organize intelligence library to permit timely retrieval of all documents and material required in support of contingency tasking.

Chapter 2

TRAINING

2.1. External Intelligence Training. This training is for unit operations personnel, aircrew, including airborne intelligence personnel, and ground teams. The SIO will determine if other unit personnel require external training and will modify training requirements as appropriate.

2.1.1. **MAJCOM responsibilities:**

2.1.1.1. Provide written guidance on minimum requirements for unit external intelligence training.

2.1.1.1.1. (Added-PACAF) Establish command intelligence training policy. Ensure command intelligence personnel are kept abreast of changes in training requirements, crossflow and training opportunities/deficiencies. Monitor unit intelligence training programs through Staff Assistance Visits.

2.1.1.1.2. (Added-PACAF) **Attachment 2 (Added)**, External Intelligence Training Brief provides templates for developing threat training briefings.

2.1.2. **Wing/group SIO responsibilities.**

2.1.2.1. Establish the wing/group external intelligence training program tailored to the unit's mission, projected wartime tasking and/or weapon system and base/deployment location(s).

2.1.2.1.1. (Added-PACAF) Develop an External Intelligence Training program IAW AFI 14-105, Unit Intelligence Mission and Responsibilities, AFI 14-103, Threat Recognition Training, and applicable MDS 11-2 series.

2.1.2.2. Appoint an external intelligence training program manager to oversee program execution.

2.1.2.2.1. Where assigned, the USAF Intelligence Weapons Instructor Course graduate will be the program manager.

2.1.2.2.2. Where assigned, Combat Aircrew Training School/ HQ Air Mobility Warfare Center graduates will be directly involved in external intelligence training program development and management.

2.1.2.2.3. Where assigned, ensure graduates of the SV-80-A (Combat Survival), or other recognized Evasion & Recovery (E&R) programs are directly involved in E&R training development and conduct.

2.1.2.3. Build an effective training program with input from operational squadrons; weapons and tactics representatives; Aircrew Life Support (ALS) personnel; security forces personnel; OSI; and Survival, Evasion, Resistance and Escape (SERE) specialists as appropriate.

2.1.2.4. Develop an operating instruction, approved by the Operations Group Commander or equivalent, detailing how the external training program will be conducted.

2.1.2.4.1. (Added-PACAF) Determine the level of External Intelligence Training required by assigned aircrews according to their training status (BMC/CMR) and position assigned. Prorate training requirements based on aircrew's time on station during the training cycle.

2.1.2.4.2. (Added-PACAF) As part of aircrew in-processing, provide information on Unit External Intelligence Training program requirements, local intelligence capabilities and responsibilities (include facilities tour, intelligence reference materials, support to combat/ contingency operations, and ISOPREP completion).

2.1.2.5. Ensure training items include, but are not limited to 1) Threat Knowledge (as it applies to both mission execution and air base defense) 2) Visual Recognition 3) Evasion and Recovery and 4) Collection and Reporting.

2.1.2.5.1. (Added-PACAF) Provide Intelligence Theater Indoctrination briefing to newly assigned aircrews which serves as their initial introduction to theater/area of operations. It will cover:

2.1.2.5.1.1. (Added-PACAF) Significant aspects of the current political and military situation in theater.

2.1.2.5.1.2. (Added-PACAF) Familiarization with the primary threat(s)

2.1.2.5.1.3. (Added-PACAF) Theater unique E&R considerations, including use of EPA/ ISOPREP

2.1.2.5.1.4. (Added-PACAF) Aircrew and intelligence reporting requirements

2.1.2.5.2. (Added-PACAF) Develop External Intelligence Training lesson plans/briefings in coordination with operational squadron intelligence personnel and OSS Weapons and Tactics office.

2.1.2.6. Establish minimum qualifications for intelligence personnel to receive certification as external intelligence trainers. Ensure they are certified in areas on which they provide instruction prior to conducting training. Actively solicit customer feedback to ensure trainers meet program requirements.

2.1.2.6.1. (Added-PACAF) For External Intelligence trainers to instruct unsupervised; they will complete a closed book test and a performance evaluation/briefing certification (measurable instructor standards) on unit airframe capabilities and employment tactics, threat systems, Visual Recognition, E&R, and collection and reporting.

2.1.2.7. Develop specific threat knowledge and visual recognition training objectives tailored to the unit's mission, weapon system, base and forward operating locations.

2.1.2.7.1. (Added-PACAF) The external intelligence training program manager will develop a Master Question File (MQF) that fully reflects the training objectives. The MQF will be published annually, and updated as required to reflect the most current intelligence available. Include source references for each question. Coordinate MQF with operational squadron intelligence personnel and OSS Weapons & Tactics.

2.1.2.7.2. (Added-PACAF) Ensure 100% External Intelligence Training program objectives are met annually.

2.1.2.8. Appoint in writing an E&R training program manager (where assigned, SV-80-A graduate).

2.1.2.8.1. Develop an Intelligence E&R training program in conjunction with operations, Aircrew Life Support and SERE personnel. Include as a minimum:

2.1.2.8.1.1. Code of Conduct training

2.1.2.8.1.2. DD Form 1833, Isolated Personnel Reports (ISOPREP) maintenance and review

2.1.2.8.1.3. Evasion Plan of Action (EPA) preparation

2.1.2.8.1.4. E&R materials and theater combat recovery procedures IAW AFI 36-2209, *Survival and Code of Conduct Training*, DoD directive 1300.7, *Training and Education to Support the Code of Conduct (CoC),* and other applicable directives.

2.1.2.8.2. If the unit has an assigned SERE specialist (1T0X1), the intelligence E&R training program manager will coordinate responsibility for E&R training and support with the SERE specialist. Document delineation of duties in a Memorandum for Record.

2.1.2.9. Review training objectives for currency prior to the beginning of the training cycle.

2.1.2.10. Ensure AFTTP 3-1, Vol II, *Threat Reference Guide and Countertactics*, is the primary reference for threat knowledge training and ensure this training is current with the latest edition.

2.1.2.10.1. (PACAF) (Added.). AFTTP 3-1.2 and other applicable AFTTP 3-1 volumes should be supplemented with other publications such as Tactics Bulletins, Tactics Analysis Reports, Country Studies, etc. If conflicting information is presented in alternative sources, AFTTP 3-1.2 will be the authoritative source.

2.1.2.11. Ensure procedures for conducting, documenting, testing, evaluating, monitoring and reporting external intelligence training are in place.

2.1.2.11.1. (PACAF) (Added.). Ensure annual aircrew testing is conducted. All personnel participating in the External Intelligence Training program will pass a closed book test with a minimum score of 85%. All missed questions will be reviewed with a certified training manger.

2.1.2.12. Ensure training is documented using the Air Force Operations Resource Management System (AFORMS) or locally developed program.

2.1.2.13. Ensure trend analysis is conducted following each training cycle and lessons learned are applied during succeeding cycles, as applicable.

2.1.2.14. Provide a written evaluation of the wing/group external intelligence training program to the Operations Group Commander or equivalent at the end of each training cycle.

2.1.2.14.1. (Added-PACAF) Written evaluation will be provided to the Operations Group Commander within 30 days of the conclusion of the training cycle. The External Intelligence Training program report will contain at a minimum:

2.1.2.14.1.1. (Added-PACAF) Training objectives unsatisfied and reasons for non-accomplishment.

2.1.2.14.1.2. (Added-PACAF) Test results, by squadron.

2.1.2.14.1.3. (Added-PACAF) Trend analysis and recommended course of action, if any.

2.1.2.14.1.4. (Added-PACAF) Recommended training objectives for next training cycle.

2.1.2.14.1.5. (Added-PACAF) Training reports will be maintained for current and previous cycle.

2.1.3. **Operational Squadron Intelligence personnel responsibilities:**

2.1.3.1. Provide input to and execute the wing/group external intelligence training program for assigned and attached personnel.

2.1.3.2. Attain certification for instructing prior to conducting training.

2.1.3.3. Provide written evaluation of their training program to the Squadron Commander and the OSS external intelligence training program manager.

2.1.3.3.1. (Added-PACAF) Maintain aircrew members training documentation until member PCSs from the unit.

2.2. Internal Intelligence Training. This is training for all unit personnel, including assigned or attached IMAs, with intelligence AFSCs (excluding airborne intelligence personnel).

2.2.1. **MAJCOM responsibilities:**

2.2.1.1. Provide written guidance on minimum training standards for all assigned intelligence personnel.

2.2.1.1.1. (Added-PACAF) Ensure Internal Intelligence Training is conducted in accordance with AFI 36-2201 Developing, Managing, and Conducting Training; and AFMAN 36-2245 Managing Career Field Education and Training.

2.2.1.1.2. (Added-PACAF) Establish command intelligence training policy. Ensure command intelligence personnel are kept abreast of changes in training requirements, crossflow and training opportunities/deficiencies. Monitor the technical graduate evaluation program. Monitor unit intelligence training programs through Staff Assistance Visits. Monitor and fulfill Air Education and Training Command (AETC) allocated intelligence course quotas. US Air Force Reserve and Air National Guard units will contact the HQ Air Force Reserve Command and the National Guard Bureau respectively to address training concerns.

2.2.1.1.3. (Added-PACAF) Minimum training standards for PACAF units are listed on the HQ PACAF/INXU homepage (**http://www.intel.hickam.af.smil.mil/inxu-1.html**).

2.2.1.1.4. (Added-PACAF) PACAF/IN Staff IMA supervisors, including and IAW AFI 36-2629, will:

2.2.1.1.4.1. (Added-PACAF) Maintain an IMA duty position training program to include ancillary training and documentation.

2.2.1.1.4.2. (Added-PACAF) Conduct an IMA upgrade training program and maintain OJT records as applicable.

2.2.1.1.4.3. (Added-PACAF) Coordinate with IDT location supervisor to ensure wartime duty training is accomplished.

2.2.1.1.4.4. (Added-PACAF) Forward certified AF Form 40A to the PACAF IMA program manager.

2.2.1.1.4.5. (Added-PACAF) Coordinate with the IMA for IDT, AT, MPA, and RPA tours, provide justification for MPA and RPA tours.

2.2.1.1.4.6. (Added-PACAF) Ensure security clearance for IMA is current or submit request via the above wing level program manager NLT two weeks prior to tour start date.

2.2.1.1.4.7. (Added-PACAF) Track due dates for performance reports, PRFs, awards and decorations packages and ensure completion in a timely manner.

2.2.1.1.4.8. (Added-PACAF) Verify IMA is aware of their responsibility to make adequate dependent care arrangements and complete an AF Form 357, Dependent Care Certification, if required.

2.2.1.1.4.9. (Added-PACAF) Verify IMA has the needed clothing and equipment for contingency deployment.

2.2.1.1.4.10. (Added-PACAF) Notify the PACAF IMA program manager immediately of any changes to the IMA Administrative Data, Production and Training Plan Worksheet.

2.2.1.1.4.11. (Added-PACAF) Notify the PACAF IMA program manager immediately upon recognition of an IMAs inability to meet duty position eligibility requirements including including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.

2.2.2. **Wing/group SIO responsibilities:**

2.2.2.1. Develop and implement a wing/group internal intelligence training program.

2.2.2.2. Appoint in writing an internal intelligence training program manager to oversee program execution and to monitor individual training accomplishment.

2.2.2.2.1. (Added-PACAF) Individual must have attended the USAF Train the Trainer Course.

2.2.2.3. Ensure the program qualifies all intelligence personnel to perform their readiness and employment duties. All intelligence personnel in the wing/group will participate in the internal intelligence training program. Ensure personnel unable to attend scheduled program events receive and document make-up training on missed subjects.

2.2.2.4. Ensure wing/group operating instructions and/or procedures are developed which outline how to conduct and document the internal intelligence training program, IAW AFI 36-2201, *Developing, Managing and Conducting Training*, the Career Field Education and Training Plan for the corresponding career field and MAJCOM directives, as applicable.

2.2.2.5. Ensure the training program includes: (As applicable to unit mission)

2.2.2.5.1. Assigned unit weapon systems capabilities and limitations.

2.2.2.5.2. Unit mission and threat systems that affect execution of the unit mission.

2.2.2.5.3. Current intelligence.

2.2.2.5.4. Individually assigned peacetime and wartime tasks (mobilization, deployment and employment).

2.2.2.5.5. Force protection.

2.2.2.5.6. Automated intelligence systems (i.e. PCI3, WSV, JDISS, DISK, Falcon View, etc., as applicable).

2.2.2.5.7. Classified material handling procedures, SCI management and SCI security handling procedures (as applicable).

2.2.2.5.8. Intelligence Oversight (Annual requirement - see Section 2.5.)

2.2.2.5.9. Law of Armed Conflict (LOAC) (Annual requirement)

2.2.2.5.10. Mission specific applications of Intelligence Preparation of the Battlespace (IPB) analytical techniques and products.

2.2.2.5.11. (Added-PACAF) Ensure personnel are familiar with applicable plans, OPORDs, CONOPs, Base Support Plans, regulations and Operating Instructions. Review the Index 02 and Plans Index to ensure updates are incorporated into the intelligence library and training.

2.2.2.6. Ensure assigned IMAs are trained and equipped to established command standards for the positions they will assume.

2.2.2.6.1. (Added-PACAF) OSS level IMA supervisors, including and IAW AFI 36-2629, will:

2.2.2.6.1.1. (Added-PACAF) Maintain an IMA duty position training program to include ancillary training and documentation.

2.2.2.6.1.2. (Added-PACAF) Conduct an IMA upgrade training program and maintain OJT records IAW AFI 36-2201, Developing, Managing and Conducting Training.

2.2.2.6.1.3. (Added-PACAF) Coordinate with IDT location supervisor to ensure wartime duty training is accomplished.

2.2.2.6.1.4. (Added-PACAF) Forward certified AF Form 40A to the PACAF IMA program manager.

2.2.2.6.1.5. (Added-PACAF) Coordinate with the IMA for IDT, AT, MPA, and RPA tours, provide justification for MPA and RPA tours.

2.2.2.6.1.6. (Added-PACAF) Ensure security clearance for IMA is current or submit request via the OSS level program manager NLT two weeks prior to tour start date.

2.2.2.6.1.7. (Added-PACAF) Track due dates for performance reports, PRFs, awards and decorations packages and ensure completion in a timely manner.

2.2.2.6.1.8. (Added-PACAF) Verify IMA is aware of their responsibility to make adequate dependent care arrangements and complete an AF Form 357, Dependent Care Certification, if required.

2.2.2.6.1.9. (Added-PACAF) Verify IMA has the needed clothing and equipment for contingency deployment.

2.2.2.6.1.10. (Added-PACAF) Notify the OSS level intelligence IMA program manager immediately of any changes to the IMA Administrative Data, Production and Training Plan Worksheet.

2.2.2.6.1.11. (Added-PACAF) Notify the OSS level intelligence IMA program manager immediately upon recognition of an IMAs inability to meet duty position eligibility requirements including physical fitness, dress and appearance, security clearance, training and education (duty position, upgrade, ancillary, and PME), mandatory FY IDT and AT requirements.

2.2.2.7. (Added-PACAF) Conduct lateral training familiarizing personnel on tasks and procedures performed by other intelligence activities within the wing.

2.2.2.8. (Added-PACAF) Develop and rehearse emergency destruction, evacuation and relocation procedures for peacetime, exercises and contingencies. Include procedures for loss of systems, power and communications infrastructure.

2.2.3. **Operational Squadron Intelligence personnel responsibilities:**

2.2.3.1. Participate in the wing/group intelligence internal training program as both trainee and trainer and make-up all missed required training items.

2.2.3.1.1. (Added-PACAF) Establish minimum squadron intelligence training requirements in addition to wing established requirements. Ensure all squadron intelligence personnel are fully trained on squadron intelligence requirements.

2.2.3.1.2. (Added-PACAF) Act as trainer or task certifier for items unique to squadron operations.

2.2.3.2. Provide inputs and feedback on program content.

2.3. Intelligence Orientation Program.

2.3.1. **MAJCOM responsibilities:**

2.3.1.1. Provide written guidance on minimum requirements for unit Orientation Training Programs.

2.3.2. **Wing/group SIO responsibilities:**

2.3.2.1. Ensure newly assigned individuals complete an orientation of the unit intelligence organization within 60 days of arrival on-station (NLT 180 days for AFRC/ANG units and assigned or attached IMAs).

2.3.2.2. As a minimum, all orientation programs will provide familiarization/training, as applicable, on:

2.3.2.2.1. MAJCOM/theater and intermediate command missions.

2.3.2.2.2. Unit weapon systems capabilities and missions.

2.3.2.2.3. Unit OPLAN/OPORD tasking and related specific intelligence requirements.

2.3.2.2.4. Unit aircrew verification/certification process.

2.3.2.2.5. Unit intelligence wartime and peacetime mission and organization.

2.3.2.2.6. Safety and security procedures applicable to unit intelligence activities.

2.3.2.2.7. Basics of functional area equipment (i.e. desktop computers and software programs, automated intelligence systems, etc.).

2.3.2.2.8. Job description and responsibilities.

2.3.2.2.9. Intelligence Oversight Program.

2.3.2.2.10. Recall Procedures.

2.3.2.2.11. Air Force and unit operating instructions.

2.3.2.2.12. Antiterrorism/Force Protection/Local area threats (terrorism, etc.).

2.3.2.2.13. AEF/EAF commitments and schedule.

2.3.2.3. Document individual completion of the orientation program (using individual OJT records when appropriate).

2.3.3. **Operational Squadron Intelligence personnel responsibilities:**

2.3.3.1. Complete wing/group intelligence orientation training program.

2.4. Formal Intelligence Training. (ANG units will coordinate through ANG channels).

2.4.1. **MAJCOMs responsibilities:**

2.4.1.1. Annually solicit intelligence units' formal training requirements for the subsequent year and coordinate requirements with appropriate agencies.

2.4.1.2. Annually provide a MAJCOM-sponsored list of recommended training opportunities to increase subordinate units' awareness of available training courses.

2.4.2. **Wing/group SIO responsibilities:**

2.4.2.1. Solicit and consolidate formal/special training requirements for all assigned and attached intelligence personnel.

2.4.2.1.1. (Added-PACAF) Units will be notified in advance of the annual data call. Include a strong justification for training and the impact the lack of training will have on intelligence support to the mission. Failure to provide the required information prevents the command from programming and budgeting required resources and can result in the unit having to fund the required training. Requirements are projected two years in advance by FY (ex: FY04 data call will be for FY06 requirements).

2.4.2.2. (Added-PACAF) AETC sponsored formal training requirements must be completed on AF FORM 3933 and forwarded to HQ PACAF/INXU each year as required by the annual data call. ANG units submit formal training requests through the Base Education and Training Manager.

2.4.2.2.1. (Added-PACAF) Submit nominations to HQ PACAF/INXU for AETC sponsored courses NLT 35 days prior to class start date.

2.4.2.3. (Added-PACAF) Submit annual requests for Joint and National sponsored mobile training teams to HQ PACAF/INXU. Units will be notified in advance of PACOM's annual data call.

2.4.2.3.1. (Added-PACAF) Coordinate with PACAF/INXU to obtain Joint or National sponsored in-residence courses at least 60 days prior to class start date.

2.4.3. **Operational Squadron Intelligence personnel responsibilities:**

2.4.3.1. Identify and coordinate all intelligence training requirements through the wing/group training manager.

2.5. Intelligence Oversight Program. All active duty, Air Force Reserve, Air National Guard (when in federal status) and civilian personnel assigned to intelligence units or staffs, regardless of specialty, will be familiar with and adhere to the provisions of DoD 5240.1-R, *Procedures Governing the Activities of DoD Intelligence Components that Affect United States Persons*, AFI 90-201, *Inspector General Activities,* and AFI 14-104, *Conduct of Intelligence Activities*. Contractor personnel, if engaged in intelligence activities, and TDY personnel will also be familiar with and adhere to the publications cited.

2.5.1. (Added-PACAF) Each intelligence organization will appoint a primary and alternate Intelligence Oversight (IO) Manager. The IO managers should maintain a continuity folder containing the documentation listed below. The documents need not be hardcopy, but must be readily available:

2.5.1.1. (Added-PACAF) Letter appointing primary and alternate intelligence oversight manager.

2.5.1.2. (Added-PACAF) Specific duties of appointed personnel.

2.5.1.3. (Added-PACAF) Executive Order 12333, US Intelligence Activities.

2.5.1.4. (Added-PACAF) DOD Directive 5240.1, DOD Intelligence Activities.

2.5.1.5. (Added-PACAF) DOD Regulation 5240.1-R, Activities of DOD Intelligence Components that Affect US Persons.

2.5.1.6. (Added-PACAF) AFPD 90-2, Inspector General--The Inspection System.

2.5.1.7. (Added-PACAF) AFI 14-104, Conduct of Intelligence Activities.

2.5.1.8. (Added-PACAF) Any additional command guidance.

2.5.2. (Added-PACAF) Provide annual refresher training on the provisions and restrictions of the IO program. Conduct and document initial and annual refresher IO training for all intelligence personnel and for all non-intelligence personnel whose duties may require them to collect, analyze, process, retain or disseminate intelligence information on US persons.

2.5.3. (Added-PACAF) HQ PACAF/INXU developed an Intelligence Oversight page on SIPRNET. Page lists all required regulations, and minimum requirements for the command IO program.

2.6. Intelligence Flying Program. Wing/group SIO, in conjunction with the Operations Group Commander, will develop an Intelligence Flying Program, IAW governing MAJCOM directives. Flying incentive pay is NOT authorized.

Chapter 3

PLANS, MOBILITY AND DEPLOYMENT

3.1. Plans

3.1.1. **MAJCOM responsibilities:**

3.1.1.1. Provide oversight of intelligence unit type code (UTC) management and if appropriate, inform the Air Staff Functional Manager of any UTC-related problems.

3.1.2. **Wing/group SIO responsibilities:**

3.1.2.1. Ensure all unit plans are reviewed at least annually and write intelligence annexes to ensure all intelligence support and information requirements are identified as required.

3.1.2.1.1. (Added-PACAF) Monitor changes in base support and deployment plans ensuring intelligence capability to support these plans exist. Ensure intelligence annexes are current and reflect unit functions, capabilities and procedures. Identify critical manning and equipment shortfalls to PACAF/IN Staff, and info appropriate NAF SIO. Maintain current plan indices ensuring most current documents are reviewed. Also review PACAFI 10-405 CADRE for tasking/responsibilities that may apply. Review Base Support Plans annually or when changed ensuring intelligence annexes are current and clearly state deployment requirements.

3.1.2.2. Monitor unit tasking and OPLANs/CONPLANs, and advise intelligence personnel of significant changes and their impact.

3.1.2.3. Designate personnel to participate in unit tactical military deception planning IAW AFI 10-704, *Military Deception Program.*

3.1.2.4. Participate in unit certification/verification boards, Weapons and Tactics boards, etc., as applicable.

3.2. Exercise Planning.

3.2.1. **Wing/group SIO responsibilities:**

3.2.1.1. Develop intelligence scenarios for wing/group exercises that reflect unit mission tasking. Ensure scenarios facilitate a practical simulation of operational intelligence functions and include realistic mission area threats including those posed by terrorists and other groups.

3.2.1.1.1. (Added-PACAF) Ensure Personnel Recovery information is incorporated in local exercise scenarios and SPINS.

3.2.1.1.2. (Added-PACAF) Ensure scenarios test the entire contingency intelligence network by using realistic threat scenarios and inputs throughout the system to include areas such as debriefing and the mission planning cell.

3.2.1.1.3. (Added-PACAF) Units will make maximum use of exercises to provide personnel additional familiarization with automated systems.

3.2.1.1.4. (Added-PACAF) Weapons System Video (WSV).

3.2.1.1.4.1. (Added-PACAF) Units will use the WSV in local exercise operations to ensure the capability is viable and utilized in the event of a contingency.

3.2.1.1.4.1.1. (Added-PACAF) SIOs will ensure WSV taskings are reflected in local exercise ITOs/ATOs to test the WSV concept on a recurring basis.

3.2.1.1.4.2. (Added-PACAF) Units will use 7th Air Force WSV Guidance, ACC WSV TTP, and AFI 33-132 in establishing local procedures for the system.

3.2.1.1.4.2.1. (Added-PACAF) TTPs or checklists will include as a minimum:

3.2.1.1.4.2.1.1. (Added-PACAF) Responsibilities and procedures for imagery digitization.

3.2.1.1.4.2.1.2. (Added-PACAF) Memorandum of Agreement format for Multi-Media utilization.

3.2.1.1.4.2.1.3. (Added-PACAF) Server responsibilities and procedures.

3.2.1.1.4.2.1.4. (Added-PACAF) Release authority responsibilities and procedures.

3.2.1.2. Appoint an experienced and qualified intelligence representative as a member of the wing/group exercise planning and evaluation team.

3.3. Mobility and Reception.

3.3.1. **MAJCOM responsibilities:**

3.3.1.1. Provide policy and guidance on mobility and reception issues.

3.3.1.2. Provide assistance in addressing contingency or exercise related manpower, equipment and communication requirements.

3.3.1.2.1. (Added-PACAF) HQ PACAF/INXU will be the focal point to assist subordinate units.

3.3.1.3. Provide list of minimum requirements for mobility equipment.

3.3.2. **Wing/group SIO responsibilities:**

3.3.2.1. Ensure adequate mobility and reception planning and preparedness for OSS/OSF intelligence activities and personnel, including those who will support operational squadrons/flights and any assigned or attached IMAs.

3.3.2.2. Identify OSS/OSF intelligence personnel and equipment to support tasked UTCs. Act as the wing focal point for all intelligence AFSC requirements in tasked UTCs and any deployment orders.

3.3.2.2.1. (Added-PACAF) Maintain dedicated mobility equipment, supplies, documents, and a 30 day supply of expendable items. Mark deployable equipment and documents appropriately. Perform serviceability checks on all perishable/critical items (e.g. pens, markers, batteries, copier supplies).

3.3.2.3. Monitor AEF/EAF schedule to ensure ability to fulfill commitments and manage personnel resources.

3.3.2.4. Ensure unit personnel and assigned IMAs are fully qualified to fill mobility slots to include SCI eligibility requirements.

3.3.2.4.1. (Added-PACAF) Ensure personnel are familiar with their mobility responsibilities and are ready to respond to a recall notification within timelines applicable to mission requirements (24-48 hours for IMAs).

3.3.2.5. Ensure current written checklists or procedures are available for required support to mobility, reception, intelligence systems, communications architecture, T-SCIF requirements and intelligence tasking(s).

3.3.2.6. Ensure mobility procedures satisfy time lines for packing and marshaling documents, materials and equipment.

3.3.2.7. Coordinate with deploying operational squadron personnel to deconflict intelligence deployment priorities, optimize personnel and equipment mix, and identify the planned intelligence structure and functions.

3.3.2.8. Ensure intelligence GI&S requirements are identified IAW AFI 14-205, *Identifying Requirements for Obtaining and Using Geospatial Information and Services,* and sufficient stocks are maintained for training and readiness, deployment and employment. Units must refer to theater guidance for additional GI&S requirements prior to deployment.

3.3.2.8.1. (Added-PACAF) Appoint a primary and alternate custodian as the unit focal point for all GI&S matters. See AFI 14-205 and the PACAF supplement for additional guidance. At a minimum, the custodian will:

3.3.2.8.2. (Added-PACAF) Establish local operating procedures for acquiring, storing, and distributing geospatial products/services and establishing new GI&S requirements.

3.3.2.8.3. (Added-PACAF) Ensure procedures are established to update aeronautical products prior to use, (e.g. CHUM/NOTAM).

3.3.2.8.4. (Added-PACAF) Ensure operating stock re-order levels have been determined for immediate replacement of material.

3.3.2.8.5. (Added-PACAF) Ensure adequate "Basic Load", requirements are identified IAW appropriate OPlan Annex M; stock is separated, inventoried, prepared, and maintained for deployment. Include this stock on the automatic distribution (AD) listing. Ensure adequate "War Reserve Stock", requirements are identified to PACAF GI&S Officer (HQ PACAF/ INXX) IAW appropriate OPlan Annex M.

3.3.2.8.6. (Added-PACAF) Coordinate with weapons/tactics and wing plans personnel to develop unit-specific target material and imagery requirements. Establish procedures for ordering and maintaining the currency of target materials (e.g. DPPDB, BTG, OTG, etc).

3.3.2.9. Ensure intelligence personnel provide briefing support IAW MAJCOM directives. Briefings must incorporate the latest intelligence information tailored to the audience including appropriate force protection information.

3.3.2.10. Ensure intelligence personnel and augmentees are provided a situation briefing/update at shift changeover.

3.3.2.10.1. (Added-PACAF) A Shift Changeover Briefing template is provided in **Attachment 3 (Added)**, Exercise, Contingency, and Wartime Briefings.

3.3.2.11. Ensure commanders and staff are provided a situation briefing as required.

3.3.2.11.1. (Added-PACAF) Provide situation briefings when specified by the Battlestaff Director. A briefing template is provided in **Attachment 3 (Added)**

3.3.2.12. (Added-PACAF) Intelligence Reception Planning.

3.3.2.12.1. (Added-PACAF) As applicable, the wing/group SIO will develop an intelligence reception plan/checklist for receiving intelligence augmentation to include:

3.3.2.12.1.1. (Added-PACAF) Receive intelligence personnel at the reception line.

3.3.2.12.1.2. (Added-PACAF) Provide in-depth situation briefing.

3.3.2.12.1.3. (Added-PACAF) Provide a tour to deployed personnel of all intelligence workcenters, primary and alternate relocation areas, base facilities and flightline/hardened aircraft shelter areas.

3.3.2.12.1.4. (Added-PACAF) Provide a briefing on unit specific intelligence processes, procedures, and systems.

3.3.2.12.1.5. (Added-PACAF) Provide the most current OB and message traffic from previous 24 hours.

3.3.2.12.1.6. (Added-PACAF) Review supplies listing and ensure needed supplies are brought to intelligence work center.

3.3.2.12.1.7. (Added-PACAF) Discuss other concerns such as line badges, OPSEC, billeting, vehicle support, air base ground defense, etc. as required.

3.3.2.13. (Added-PACAF) Provide deployment briefings to all deploying aircrew and support personnel as directed by the commander. A briefing template is provided in **Attachment 3 (Added)**

3.3.3. **Operational Squadron intelligence personnel responsibilities:**

3.3.3.1. Monitor unit tasking for exercises, contingency plans and operations. Advise wing/group SIO of significant changes to unit tasking for exercises, contingency plans and operations.

3.3.3.1.1. (Added-PACAF) Review the base support plan annually to evaluate deployment guidance and direction.

3.3.3.2. Coordinate intelligence personnel and equipment support for tasked UTCs and any deployment orders with squadron staff and wing/group SIO.

3.3.3.3. Identify unfilled requirements and notify squadron staff and wing/group SIO.

3.3.3.4. Ensure mobility or reception preparedness of intelligence activities and personnel within the squadron/flight. Coordinate with wing/group SIO on deployed intelligence support requirements.

3.3.3.5. (Added-PACAF) Develop standardized and detailed mobility checklists in coordination with the wing/group SIO.

3.3.3.6. (Added-PACAF) Ensure mobility procedures satisfy time lines for packing and marshaling documents, materials, and equipment. Coordinate with wing/group SIO to deconflict intelligence deployment priorities, optimize personnel and equipment mix, and identify the planned intelligence structure and functions.

3.4. Cross Servicing During Deployment.

3.4.1. Civil Reserve Air Fleet (CRAF) Support: The CRAF is a Department of Defense and Department of Transportation program designed to augment Air Mobility Command organic mobility resources during times of crisis. The basic authority for CRAF is contained in EO 11490, *Assigning Emergency Preparedness Functions to Federal Departments and Agencies*, and incremental stage definitions are in DoD 3020.36-P, *Master Mobilization Plan*. When CRAF is activated, the crews and aircraft are under mission control of AMC and function as a part of the total AMC airlift forces.

3.4.1.1. Upon activation of the CRAF, HQ AMC/Threat Working Group will be responsible for coordinating intelligence and force protection support to CRAF assets.

3.4.1.2. CRAF crew access to information is based strictly on need-to-know considerations and verification of CRAF status. Verification will be confirmed with the flight release form, plus company identification card and/or Geneva Convention card.

3.4.1.3. The level of information disclosed is restricted to collateral SECRET and below. Transient (enroute) CRAF aircrews can receive only oral and visual briefings -- they are not allowed to obtain hard or soft copy documentation.

3.4.1.4. Hard copy documentation will only be released via secure means to an appropriately cleared point of contact (POC) at the commercial carrier's headquarters with approved classified storage capability.

3.4.1.4.1. The names and clearances of authorized commercial carrier headquarters POCs will be provided by and maintained by HQ AMC/DOF. This list will be reviewed/updated at least annually.

3.4.2. Civilian carrier support to DoD missions: Civilian carriers are frequently contracted to augment DoD organic resources, without CRAF activation. This process allows the DoD to meet mobility requirements.

3.4.2.1. Upon utilization of contracted civilian carriers, HQ AMC/INO is responsible for coordinating intelligence/force protection support to those carriers while performing DoD missions into threat regions.

3.4.2.2. Civilian crew access to information is based strictly on need-to-know considerations and verification of DoD mission assignment. Verification is the responsibility of the AMC/Threat Working Group. Confirmation will be accomplished by checking the AMC Secure Launch List to ensure there is a valid DoD mission being accomplished by the carrier.

3.4.2.3. The level of information disclosed is restricted to collateral SECRET and below. Enroute commercial aircrews can receive only oral and visual briefings--they are not allowed to obtain hard or soft copy documentation.

3.4.2.4. Hard copy documentation will only be released via secure means to an appropriately cleared point of contact (POC) at the commercial carrier's headquarters with approved classified storage capability.

3.5. Host Support to Transient Units.

3.5.1. Wing/group SIO will provide intelligence support and related activities (mission briefing, targeting, mission planning, GI&S support, force protection threat updates, etc.) to transient units, as required.

3.5.2. Transient intelligence personnel and/or aircrews will advise host of current and anticipated intelligence requirements and coordinate for assistance through appropriate channels.

3.6. (Added-PACAF) Host Base Support Responsibilities.

3.6.1. (Added-PACAF) Host unit will provide and direct the Contingency Intelligence Network (CIN). The CIN is an interconnected series of intelligence work centers managed by the SIO and structured to support unit's employment mission. The network is the mechanism by which incoming and outgoing information is processed, analyzed, and distributed for briefings, debriefings, reporting, and mission planning. The CIN is comprised of equipment such as land mobile radios (LMRs), secure telephones, fax machines, intelligence systems, and personnel. Along with equipment the CIN will also provide written procedures to perform intelligence functions in the primary intelligence work area, command post, alternate command post and squadrons.

3.6.2. (Added-PACAF) The Senior Operational Commander has final approval over SIO designation. Host unit SIOs with reception/beddown commitments will:

3.6.2.1. (Added-PACAF) Ensure systems connectivity, equipment support and communications infrastructure (primary and secondary) is functional in all intelligence workcenters, including locations for deployed squadrons. Coordinate with appropriate workcenter to correct malfunctions.

3.6.2.2. (Added-PACAF) Implement the intelligence reception plan/checklist for receiving intelligence augmentation.

3.6.2.3. (Added-PACAF) Provide a situation briefing tailored to meet needs of all incoming personnel. A briefing template is provided in **Attachment 3 (Added)**

Chapter 4

EMPLOYMENT/SUSTAINMENT

4.1. Mission Planning. The Wing/group SIO is responsible for the following intelligence functions in the employment/sustainment phase of operations:

4.1.1. The Wing/group SIO is responsible for the following intelligence functions in the employment/ sustainment phase of operations:

4.1.1.1. Ensure that intelligence personnel are capable of extracting data from the appropriate tasking document (e.g. Air Tasking Order, Airspace Coordination Order or Integrated Tasking Order, etc.) or other tasking that initiates the mission process.

4.1.1.2. Ensure intelligence personnel are trained and available to participate in the Mission Planning Cell (MPC). These personnel will participate IAW local directives in developing mission profiles, supplying material and information to execute missions, and satisfying tasking orders.

4.1.1.2.1. (Added-PACAF) Intelligence Personnel participating in the MPC will provide:

4.1.1.2.1.1. (Added-PACAF) A Situation brief tailored to the tasking of the MPC prior to planning a mission.

4.1.1.2.1.2. (Added-PACAF) SAFE areas and E&R procedures to be considered during the mission planning process.

4.1.1.2.1.3. (Added-PACAF) Current situation threat display.

4.1.1.2.1.4. (Added-PACAF) Threat analysis for ingress, target area, and egress (consider all air/ground/naval threats, terrain masking, and weapons delivery parameters).

4.1.1.2.1.5. (Added-PACAF) Necessary target materials and charts, and procedures to keep them current (e.g. CHUM, NOTAMS, etc).

4.1.1.2.1.6. (Added-PACAF) Target description and target analysis, as needed.

4.1.1.2.1.7. (Added-PACAF) Assistance in selecting desired point of impact (DPI), desired mean point of impact (DMPI), weapons and fusing.

4.1.1.2.1.8. (Added-PACAF) Precise positioning support and ensure there is a program to acquire mensurated coordinates when necessary.

4.1.1.2.1.9. (Added-PACAF) Assistance with strip chart construction, as applicable.

4.1.1.2.1.10. (Added-PACAF) Accountability of the original finished employment mission products until completion of that mission or until deemed necessary.

4.1.1.2.1.11. (Added-PACAF) Analysis of all incoming data on enemy threats for impact to missions in the planning process.

4.1.1.2.1.12. (Added-PACAF) Assistance to the MPC Chief in implementing procedures to replan missions based on new threats, ITO/ATO changes and/or diverted missions.

4.1.1.3. Develop quality control procedures to ensure standardization and accuracy of situation / Order of Battle (OB) displays. Units will use Department of the Army FM 101-5-*1 Operational*

Terms and Graphics, computer system and/or chart pak symbology for developing OB symbology as applicable to the unit mission.

4.1.1.3.1. (Added-PACAF) The Wing Operations Center's intelligence, as the centralized intelligence control node, will maintain a situation map capable of supporting each assigned unit's role and mission. Map scales may vary so long as threat displays are accurate throughout the CIN.

4.1.1.3.2. (Added-PACAF) Ensure updated order-of-battle and current information is passed immediately.

4.1.1.3.3. (Added-PACAF) Develop and implement written procedures for purging outdated data.

4.1.1.4. Ensure all organization intelligence functions are equipped with the required GI&S, imagery and target material products to support briefings, mission planning, staff support and employment operations.

4.1.1.5. Ensure preplanned missions are updated to reflect the latest available intelligence information affecting the mission, including force protection updates, and are planned to minimize the threat and enhance survivability.

4.1.1.6. Ensure quality control of intelligence mission folder data.

4.1.1.7. Ensure intelligence personnel assigned to mission planning functions understand their responsibilities concerning LOAC.

4.1.1.8. Validate unit PRs and forward to appropriate validation authority.

4.2. Briefing Support.

4.2.1. The Wing/group SIO is responsible for the following intelligence functions in the employment/sustainment phase of operations:

4.2.1.1. Ensure that intelligence briefings in support of mission objectives incorporate up-to-date intelligence and force protection information tailored to the audience.

4.2.1.1.1. (Added-PACAF) Ensure each aircrew member flying a combat mission is provided a mission briefing. A briefing template is provided in **Attachment 3 (Added)**

4.2.1.1.2. (Added-PACAF) Ensure each aircrew member flying a combat mission is provided a step briefing, as required. Provide a step briefing to aircrew just prior to departing squadron area with updates to threat situation (including recently debriefed information) and E&R procedures. A briefing template is provided in **Attachment 3 (Added)**

4.2.1.1.3. (Added-PACAF) Ensure aircrews are rebriefed on threat data prior to quick turn.

4.2.1.2. Ensure commanders and staff are provided a situation briefing as required.

4.2.1.2.1. (Added-PACAF) A briefing template is provided in **Attachment 3 (Added)**

4.2.1.3. Ensure intelligence personnel and augmentees are provided a situation briefing/update at shift changeover.

4.2.1.3.1. (Added-PACAF) Maintain an events/pass-on log to assist with changeover briefings. A briefing template is provided in **Attachment 3 (Added)**

4.2.1.4. Ensure intelligence personnel provide briefing support IAW MAJCOM directives.

4.3. Debriefing and Reporting.

4.3.1. The Wing/group SIO is responsible for the following intelligence functions in the employment/sustainment phase of operations:

4.3.1.1. Develop procedures to ensure aircrews/ground teams report perishable, critical information of intelligence value, including force protection information, with an inflight report or enroute report.

4.3.1.2. Intelligence personnel will debrief all missions, IAW MAJCOM/theater directives.

4.3.1.2.1. (Added-PACAF) Debriefings will be accomplished using locally developed, unit or airframe-specific debriefing worksheets. Debriefing worksheets will cover information required in theater specific mission reports (MISREPs).

4.3.1.3. Wing/group procedures will include preparation for each debriefing prior to the combat crews' and/or ground teams' return to base including pre-entering mission information and inflight/enroute report data on appropriate forms.

4.3.1.4. Intelligence personnel will establish procedures to ensure all combat crews'/ground teams are debriefed on perishable, critical information of intelligence value prior to all other debriefings.

4.3.1.5. Ensure critical debrief information is disseminated rapidly. All voice reports will be followed up with written documentation. SCI material may only be transmitted on SCI accredited equipment located in a SCIF.

4.3.1.6. Debriefed information must be reported IAW tasking authority requirements.

4.3.1.6.1. SIO will establish procedures for intelligence report composition and dissemination. All reports will be quality controlled and submitted IAW OPLAN and/or theater guidance.

4.3.1.6.2. In the event there is no OPLAN/theater guidance, US Message Text Format will be used for all reports.

4.3.1.7. Units will follow MAJCOM-developed Weapons System Video (WSV) processes and procedures for transmitting video segments.

4.3.1.7.1. (Added-PACAF) Units will follow designated unit guidance, TTPs, or process checklists for their respective Areas of Responsibility and coordinate with HQ PACAF/INXU.

4.3.1.8. (Added-PACAF) Report all incidence of meaconing, intrusion, jamming, interference, or other spectrum interference via a Joint Spectrum Interference Report (JSIR) according to theater directives.

4.3.1.9. (Added-PACAF) Report all laser incidents according to theater directives, and/or the National Air Intelligence Center (NAIC) at **mailto:wjk53@naic.wrightpatterson.af.smil.mil** (SIPRNET e-mail) or NAIC WRIGHT PATTERSON AFB OH/TATD/TA// (PLA).

4.4. Evasion and Recovery (E&R). For units with an assigned SERE specialist (1T0X1), intelligence will coordinate E&R responsibilities and document delineation of duties in a Memorandum for Record.

4.4.1. ISOPREPs: Every person subject to participation in an employment mission must have two current, accurate and identical hard copy ISOPREP cards on file IAW Joint Personnel Recovery Agency (JRPA) guidance. Once completed, the ISOPREP is classified CONFIDENTIAL and must be safeguarded accordingly.

4.4.1.1. Individuals with ISOPREPs will review them at least every six months. During employment operations, personnel will review ISOPREP upon deployment, prior to the first mission of the day and as often as necessary thereafter.

4.4.1.2. When deploying to support contingencies, forward one of the two ISOPREPs to the deployed location, unless theater requirements dictate otherwise. If not received, the gaining organization will request the ISOPREPs from the losing unit.

4.4.1.3. Secure electronic transmission of ISOPREPs is authorized to meet short-notice requirements. Be prepared to forward hardcopy DD 1833 upon theater request.

4.4.1.4. The parent unit will maintain a legible hard copy of deployed personnels' ISOPREPs.

4.4.1.5. During operations, ISOPREPs should be stored with or in close proximity to the individual evasion plan of action.

4.4.1.6. In the event of an accident involving loss of life, the organization maintaining the ISO-PREP will retain the DD Form 1833 until it is determined the safety investigation board does not require the forms to aid in the identification of the remains. If the forms are not required, they will be destroyed. If required, the physical description information contained on the ISOPREP will be declassified and accountability transferred to a senior member of the investigation team or board

4.4.1.6.1. (Added-PACAF) Blocks 14, 20, 21, 22, and 23 must be destroyed prior to downgrading to For Official Use and subsequent release to safety board.

4.4.1.7. ISOPREPs of individuals separating from the service, or are no longer flight or duty qualified will be destroyed. Upon PCS, ISOPREPs will be forwarded to the gaining unit.

4.4.1.8. (Added-PACAF) Joint Pub 3-50.2 defines isolated personnel as military or civilian persons who have become separated from their unit or organization in an environment requiring them to survive, evade or escape while awaiting rescue or recovery. This includes: aircrew members on flying status, flight surgeons, load masters, flight engineers, combat control team members, boom operators, AWACS crew members, pararescue personnel, door gunners, crew chiefs, combat camera personnel and any other personnel who participate in flying missions in a hostile environment. Individuals will be photographed wearing a sanitized flight suit. Units must maintain two current hard copy ISOPREPs with original fingerprints, photographs, and signatures. Appropriate unit intelligence or operations personnel may maintain the ISOPREP (JPub 3-50.2)

4.4.1.9. (Added-PACAF) Assigned personnel will have two ISOPREPS on file before participating in any mission during which the member could become isolated, or no later than 30 days after arrival on station.

4.4.2. EPA: Every person, crew, or team subject to participation in a combat mission must have and review an EPA applicable for that mission. Ensure personnel are familiar with theater combat recovery procedures as noted in the Special Instructions of the tasking order, to include use of authentica-

tion codes (word/letter/number of day), communications requirements, identification methods and any particular points of interest.

4.4.2.1. Personnel participating in multiple missions within a 24-hour period need not reac-com-plish an EPA if the objective area is the same and the crew or person considers the former EPA valid.

4.4.2.2. (Added-PACAF) Intelligence personnel should assist with EPAs by maintaining an E&R library, and discussing best probable course of action for downed personnel based upon available intelligence. Joint Pub 3-50.3, Appendix D contains guidance for developing an EPA. **Attachment 4 (Added)**, Evasion Paln of Action minimum Standards, provides minimum standards for EPA development in the absence of theater guidance.

4.4.3. E&R Materials: Unit intelligence personnel will ensure sufficient quantities of applicable evasion kits are available and establish positive control procedures. Evasion charts are mandatory evasion kit items. Kits may include blood chits, pointee talkees, infrared lights, infrared reflective tape, barter items and button compass. Simulated E&R kits will be developed for exercises.

4.4.4. (Added-PACAF) In the absence of theater guidance, upon notification of isolated personnel immediately forward ISOPREP and Evasion Plan of Action (EPA) information via the fastest secure means available to a Joint Search and Rescue Center or Rescue Coordination Center. Include the PRC-112 six-digit radio identification code in Block 24, if available. Maintain one original copy of the ISOPREP and EPA at the unit for further dissemination.

4.4.4.1. (Added-PACAF) If the Personnel Locator System (PLS) code from the PRC-112 is included on the ISOPREP, classification of the ISOPREP becomes SECRET/NOFORN. The ISO-PREP must be secured and transmitted IAW security guidelines.

4.4.5. (Added-PACAF) Blood Chit Program.

4.4.5.1. (Added-PACAF) MAJCOM responsibilities:

4.4.5.1.1. (Added-PACAF) HQ PACAF/INXU is the blood chit program manager for PACAF. HQ PACAF/INXU will consolidate results of unit blood chit annual inventories and forward results to PACOM rescue coordination center NLT 10 December.

4.4.5.2. (Added-PACAF) When applicable, the Wing/Group SIO will:

4.4.5.2.1. (Added-PACAF) Appoint, in writing, a Blood Chit program manager and alternate who will take custodial responsibility of all assigned blood chits.

4.4.5.2.2. (Added-PACAF) The program manger will inventory and accept responsibility for all issued blood chits via AF form 310.

4.4.5.2.3. (Added-PACAF) Conduct an annual blood chit inventory each November and forward results to HQ PACAF/INXU no later than 1 December.

4.4.5.2.4. (Added-PACAF) The program manager and alternate will develop a continuity folder containing as a minimum: appointment letter, inventory list of each blood chit serial number, and procedures for handling and distributing blood chits. Distribution procedures will include a way of tracking specific blood chit numbers to individuals receiving them.

4.4.5.2.5. (Added-PACAF) Review blood chit distribution procedures to ensure each unit has adequate stock available to conduct operations in support of national objectives.

4.5. Automated Intelligence Systems. Intelligence personnel must use all available automated intelligence systems (i.e. PCI3, WSV, JDISS, DISK, Falcon View, etc.) necessary to accomplish mission tasking. Ensure systems are accredited to the highest level of classified information to be processed prior to operation.

  4.5.1. (Added-PACAF) Unit intelligence personnel will integrate automated systems into day-to-day operations and establish an ongoing, aggressive training program.

4.6. Written Procedures . Ensure current written checklists or procedures are available for employment operations to include as a minimum:

  4.6.1. Intelligence support to mission planning

  4.6.2. Order of Battle Displays

  4.6.3. Briefing procedures

  4.6.4. Debriefing procedures

  4.6.5. Reporting

  4.6.6. Automated Intelligence Systems

  4.6.7. Force Protection

  4.6.8. OPSEC requirements and procedures (IAW AFI 10-1101)

4.7. Internal Management. Intelligence personnel will not be assigned additional duties that interfere with their contingency/wartime tasking(s) or intelligence responsibilities. Intelligence personnel will not be designated as augmentees for other base functions during wartime, contingencies or exercises.

4.8. Cross Servicing During Employment. Some aircraft/ground teams will recover from missions at other than home station. Host units will ensure that all aircraft/ground teams recovering at their base receive intelligence and force protection support. Upon request, the SIO will designate intelligence personnel to support the crew/ground team. Host unit intelligence will debrief the aircrews/ground teams and submit the appropriate reports with a copy to the parent unit. If the crew/ground team is retasked, intelligence will provide a mission threat briefing and assist them with mission planning.

4.9. Forms Adopted.

  4.9.1. **DD Form 1833** , *Isolated Personnel Reports*.

                                        GLEN D. SHAFFER,   Maj General, USAF
                                        Assistant Chief of Staff, Intelligence

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

NOTE: The user of this instruction is responsible for verifying the currency of the cited documents.

References

DoD Directive 1300.7, *Training and Education to Support the Code of Conduct (CoC)*

DoDI 2000.16, *DoD Antiterrorism Standards*

DoD 3020.36-P, *Master Mobilization Plan*

DoD Directive 5230.11, *Disclosure of Classified Military Information to Foreign Governments and International Organizations*

DoD 5240.1-R, *Procedures Governing the Activities of DoD Intelligence Components that Affect United States Persons*

EO 11490, *Assigning Emergency Preparedness Functions to Federal Departments and Agencies*

JP 3-50.2, *Doctrine for Joint Search and Rescue*

AFI 10-704, *Military Deception Program*

AFI 10-1101, *Operations Security (OPSEC)*

AFI 14-104, *Oversight of Intelligence Activities*

AFI 14-205, *Identifying Requirements for Obtaining and Using Geospatial Information and Services*

AFI 16-201, *Disclosure of Military Information to Foreign Governments and International Organizations*

AFI 36-2201, *Developing, Managing and Conducting Training*

AFI 36-2209, *Survival and Code of Conduct Training*

AFI 90-201, *Inspector General Activities*

AFTTP 3-1, Vol II, *Threat Reference Guide and Countertactics*

Army FM 101-5-1, *Operational Terms and Graphics*

NOTE: The user of this instruction is responsible for verifying the currency of the cited documents.

References (Added-PACAF)

DoD Directive 1300.7, Training and Education to Support the Code of Conduct (CoC)

DoDI 2000.16, DoD Antiterrorism Standards

DoD 3020.36-P, Master Mobilization Plan

DoD Directive 5230.11, Disclosure of Classified Military Information to Foreign Governments and International Organizations

DoD 5240.1-R, Procedures Governing the Activities of DoD Intelligence Components that Affect United States Persons

EO 11490, Assigning Emergency Preparedness Functions to Federal Departments and Agencies

JP 3-50.2, Doctrine for Joint Search and Rescue

AFI 10-704, Military Deception Program

AFI 10-1101, Operations Security (OPSEC)

AFI 14-104, Oversight of Intelligence Activities

AFI 14-205, Identifying Requirements for Obtaining and Using Geospatial Information and Services

AFI 16-201, Disclosure of Military Information to Foreign Governments and International Organizations

AFI 36-2201, Developing, Managing and Conducting Training

AFI 36-2209, Survival and Code of Conduct Training

AFI 90-201, Inspector General Activities

AFTTP 3-1, Vol II, Threat Reference Guide and Countertactics

Army FM 101-5-1, Operational Terms and Graphics

Abbreviations and Acronyms

AEF—Air Expeditionary Force

AFORMS—Air Force Operations Resource Management System

AFOSI—Air Force Office of Special Investigation

AFRC—Air Force Reserve Command

AFSC—Air Force Specialty Code

AMC—Air Mobility Command

ANG—Air National Guard

CoC—Code of Conduct

CONOPS—Concept of Operations

CRAF—Civil Reserve Air Fleet

DISK—Deployable Intelligence Support Kit

DoDIPP—Department of Defense Intelligence Production Program

EAF—Expeditionary Aerospace Force

E&R—Evasion and Recovery

EPA—Evasion Plan of Action

EPR—Enlisted Performance Report

GI&S—Geospatial Information and Services

GSU—Geographically separated unit

IMA—Individual Mobilization Augmentee

IPB—Intelligence Preparation of the Battlespace

IRMM—Intelligence Reference Materials Manager

ISOPREP—Isolated Personnel Report

JDISS—Joint Deployable Intelligence Support System

JDS—Joint Dissemination System

JPRA—Joint Personnel Recovery Agency

LIMDIS—Limited Distribution

LOAC—Law of Armed Conflict

MAJCOM—Major Command

MPC—Mission Planning Cell

OB—Order of Battle

OJT—On the Job Training

OPLAN—Operations Plan

OPORD—Operations Order

OPR—Officer Performance Report

OPSEC—Operations Security

OSI—Office of Special Investigation

OSS/OSF—Operations Support Squadron/Flight

PCS—Permanent Change of Station

PC-I3—Personal Computer Integrated Imagery and Intelligence

POC—Point of Contact

PR—Production Requirement

SCI—Sensitive Compartmented Information

SERE—Survival, Evasion, Resistance and Escape

SII—Statement of Intelligence Interest

SIO—Senior Intelligence Officer

SORTS—Status of Readiness and Training System

T-SCIF—Tactical Sensitive Compartmented Information Facility

TSWA—Temporary Secure Working Area

TTP—Tactics, Techniques and Procedures

UTC—Unit Type Code

WSV—Weapons System Video

Abbreviations and Acronyms (Added-PACAF)

ACO—Airspace Control Order

AD—Automatic Distribution

AETC—Air Education and Training Command

AFR—Air Force Reserves

AIS—Air Intelligence Squadron

AIT—Aircrew Intelligence Training

ANG—Air National Guard

AOB—Air Order of Battle

AOR—Area of Responsibility

AT—Annual Tour

BMC—Basic Mission Capable

BTG—Basic Target Graphic

CAP—Combat Air Patrol

CERI—Combat Employment Readiness Inspection

CHUM—Chart Update Manual

CMR—Combat Mission Ready

DMPI—Desired Mean Point of Impact

DPI—Desired Point of Impact

DPPDB—Digital Point Positioning Database

EOB—Electronic Order of Battle

FDO—Foreign Disclosure Office

FINPLAN—Financial Plan

FLOT—Forward Line of Own Troops

FSCL—Fire Support Coordination Line

GALE-LITE—Generic Area Limitation Environment – using EOBS (ELINT Orders of Battle Service

GOB—Ground Order of Battle

GOV—Government Owned Vehicle

ID—Inactive Duty Tour

IO—Intelligence Oversight

ISSO—Information Systems Security Officer

JSI—Joint Spectrum Interference Report

LAN—Local Area Network

LMR—Land Mobile Radio

MCP—Mutual Cooperation Program

MISREP—Mission Report

MOB—Missile Order of Battle

MPA—Military Personnel Appropriation

MQF—Master Question File

NAF—Numbered Air Force

NAIC—National Air Intelligence Center

NBC—Nuclear, Biological, Chemical

NLT—No Later Than

NOB—Naval Order of Battle

NOTAM—Notice To Airmen

OBAN—Operating Budget Account Number

OTG—Operational Target Graphic

PACAF—Pacific Air Forces

PLA—Plain Language Address

PLS—Personnel Locator System

PME—Professional Military Education

PRF—Promotion Recommendation Form

PTTP—USPACOM Tactics, Techniques, and Procedures

RPA—Reserve Personnel Appropriation

RST—Reserve Support Team

SAFE—Selected Area For Evasion

SAM—Surface to Air Missile

SAV—Staff Assistance Visit

SIPRNET—Secure Internet Protocol Router Network

SOF—Special Operations Forces

SOP—Standard Operating Procedure

SPINS—Special Instructions

SSR—Special Security Representative

TPFDD—Time-Phased Force Deployment Document

UCI—Unit Compliance Inspection

WINGS—WRANGLER Inter Net Graphical System

WRANGLER—Not an Acronym, National SIGINT Externals Database

Attachment 2 (Added-PACAF)

EXTERNAL INTELLIGENCE TRAINING BRIEF

A2.1. (Added-PACAF) The SIO and the External Intelligence Training Program Manager will ensure that the following templates will be used as a minimum standard for developing threat briefings. Briefings will be further tailored to meet specific requirements of unit MDS, assigned theater, mission specific requirements and AFI 11-2 series publications.

A2.1.1. (Added-PACAF) Aircraft (Fixed wing or Helicopter)

A2.1.1.1. (Added-PACAF) Visual recognition (from the appropriate perspective)

A2.1.1.2. (Added-PACAF) Countries of employment

A2.1.1.3. (Added-PACAF) Roles and missions

A2.1.1.4. (Added-PACAF) Variants

A2.1.1.5. (Added-PACAF) Avionics

A2.1.1.5.1. (Added-PACAF) AI radar

A2.1.1.5.2. (Added-PACAF) Fire Control System(s)

A2.1.1.5.3. (Added-PACAF) Radar Warning Receiver (RWR), as applicable

A2.1.1.5.4. (Added-PACAF) Electronic Attack (EA) and Electronic Protection (EP) features, as applicable

A2.1.1.5.5. (Added-PACAF) Chaff and flare

A2.1.1.6. (Added-PACAF) Armament

A2.1.1.7. (Added-PACAF) Maneuverability and flight envelope

A2.1.1.8. (Added-PACAF) Primary threat country information

A2.1.1.8.1. (Added-PACAF) Base locations

A2.1.1.8.2. (Added-PACAF) Training

A2.1.1.8.3. (Added-PACAF) Observed or documented tactics

A2.1.1.8.4. (Added-PACAF) Indigenous modifications

A2.1.1.9. (Added-PACAF) Threat warning indications and audio

A2.1.1.10. (Added-PACAF) Countertactics/Counterprocedures

A2.1.1.10.1. (Added-PACAF) Jamming program, techniques, and effectiveness, as applicable

A2.1.1.10.2. (Added-PACAF) Chaff and flare program, techniques, and effectiveness, as applicable

A2.1.1.10.3. (Added-PACAF) Aircraft maneuvers

A2.1.2. (Added-PACAF) Air to air missiles

A2.1.2.1. (Added-PACAF) Cueing system(s)

A2.1.2.2. (Added-PACAF) Guidance method

A2.1.2.3. (Added-PACAF) Off-boresight capabilities, as applicable

A2.1.2.4. (Added-PACAF) EP features or Infrared counter-countermeasures (IRCCM), as applicable

A2.1.2.5. (Added-PACAF) Employment ranges

A2.1.2.6. (Added-PACAF) Maneuverability

A2.1.2.7. (Added-PACAF) Fusing

A2.1.2.8. (Added-PACAF) Lethal radius

A2.1.2.9. (Added-PACAF) Primary threat country information

A2.1.2.9.1. (Added-PACAF) Training

A2.1.2.9.2. (Added-PACAF) Observed or documented tactics

A2.1.2.9.3. (Added-PACAF) Indigenous modifications

A2.1.2.10. (Added-PACAF) Threat warning indications and audio

A2.1.2.11. (Added-PACAF) Countertactics/Counterprocedures

A2.1.2.11.1. (Added-PACAF) Jamming programs, techniques, and effectiveness, as applicable

A2.1.2.11.2. (Added-PACAF) Chaff and flare programs, techniques, and effectiveness, as applicable

A2.1.2.11.3. (Added-PACAF) Aircraft maneuvers

A2.1.3. (Added-PACAF) Surface to Air Missile (SAM) Systems

A2.1.3.1. (Added-PACAF) Countries of employment

A2.1.3.2. (Added-PACAF) Roles and missions

A2.1.3.3. (Added-PACAF) Associated radars systems, as applicable

A2.1.3.3.1. (Added-PACAF) Early Warning (EW)

A2.1.3.3.2. (Added-PACAF) Target Acquisition (TA)

A2.1.3.3.3. (Added-PACAF) Height Finder (HF)

A2.1.3.3.4. (Added-PACAF) Target Tracking Radar (TTR)

A2.1.3.3.5. (Added-PACAF) Missile Guidance (MG)

A2.1.3.4. (Added-PACAF) Fire Control System(s)

A2.1.3.5. (Added-PACAF) EP features, as applicable

A2.1.3.6. (Added-PACAF) Employment range and altitude

A2.1.3.7. (Added-PACAF) Missile capabilities

A2.1.3.7.1. (Added-PACAF) Maneuverability

A2.1.3.7.2. (Added-PACAF) Fusing

A2.1.3.7.3. (Added-PACAF) Lethal radius

A2.1.3.8. (Added-PACAF) Visual cues

A2.1.3.9. (Added-PACAF) Primary threat country information

A2.1.3.9.1. (Added-PACAF) Permanent and alternate site locations, as applicable

A2.1.3.9.2. (Added-PACAF) Training

A2.1.3.9.3. (Added-PACAF) Observed and documented tactics

A2.1.3.9.4. (Added-PACAF) Indigenous modifications

A2.1.3.10. (Added-PACAF) Threat warning indications and audio

Countertactics/Counterprocedures

A2.1.3.11.1. (Added-PACAF) Jamming programs, techniques, and effectiveness, as applicable

A2.1.3.11.2. (Added-PACAF) Chaff and flare programs, techniques, and effectiveness, as applicable

A2.1.3.11.3. (Added-PACAF) Aircraft maneuvers

A2.1.4. (Added-PACAF) Anti-aircraft Artillery (AAA)

A2.1.4.1. (Added-PACAF) Countries of employment

A2.1.4.2. (Added-PACAF) Roles and missions

A2.1.4.3. (Added-PACAF) Associated radars systems, as applicable

A2.1.4.3.1. (Added-PACAF) Early Warning (EW)

A2.1.4.3.2. (Added-PACAF) Target Acquisition (TA)

A2.1.4.3.3. (Added-PACAF) Height Finder (HF)

A2.1.4.3.4. (Added-PACAF) Target Tracking Radar (TTR)

A2.1.4.4. (Added-PACAF) Fire Control System(s)

A2.1.4.5. (Added-PACAF) EP features, as applicable

A2.1.4.6. (Added-PACAF) Employment range and altitude

A2.1.4.8. (Added-PACAF) Visual cues

A2.1.4.9. (Added-PACAF) Primary threat country information

A2.1.4.9.1. (Added-PACAF) Permanent and alternate site locations, as applicable

A2.1.4.9.2. (Added-PACAF) Training

A2.1.4.9.3. (Added-PACAF) Observed and documented tactics

A2.1.4.9.4. (Added-PACAF) Indigenous modifications

A2.1.4.10. (Added-PACAF) Threat warning indications and audio

A2.1.4.11. (Added-PACAF) Countertactics/Counterprocedures

A2.1.4.11.1. (Added-PACAF) Jamming programs, techniques, and effectiveness, as applicable

A2.1.4.11.2. (Added-PACAF) Chaff and flare programs, techniques, and effectiveness, as applicable

A2.1.4.11.3. (Added-PACAF) Aircraft maneuvers

A2.1.5. (Added-PACAF) Jammers

A2.1.5.1. (Added-PACAF) Countries of employment

A2.1.5.2. (Added-PACAF) Roles and missions

A2.1.5.3. (Added-PACAF) Frequency coverage and systems affected

A2.1.5.4. (Added-PACAF) Employment

A2.1.5.4.1. (Added-PACAF) Expected employment locations

A2.1.5.4.2. (Added-PACAF) Effective range

A2.1.5.4.3. (Added-PACAF) Jamming techniques

A2.1.5.4.4. (Added-PACAF) Jamming targets

A2.1.5.4.5. (Added-PACAF) Jamming effectiveness

A2.1.5.5. (Added-PACAF) Jamming indications

A2.1.5.6. (Added-PACAF) Countermeasures/Countertactics to minimize effects

A2.1.6. (Added-PACAF) Passive Detection Systems

A2.1.6.1. (Added-PACAF) Countries of employment

A2.1.6.2. (Added-PACAF) Roles and missions

A2.1.6.3. (Added-PACAF) Frequency coverage and systems detected

A2.1.6.3.1. (Added-PACAF) Detection range

A2.1.6.3.2. (Added-PACAF) Total tracking capacity

A2.1.6.4. (Added-PACAF) Permanent and alternate site locations

A2.1.6.4.1. (Added-PACAF) Detection coverage

A2.1.6.5. (Added-PACAF) Countermeasures/Countertactics to minimize detection

Attachment 3 (Added-PACAF)

EXERCISE, CONTINGENCY, AND WARTIME BRIEFINGS

A3.1. (Added-PACAF) The following templates will be used as a minimum standard for developing intelligence briefings during exercise, contingency, or wartime operations.

A3.1.1. (Added-PACAF) Initial Situation Briefing. Purpose: Provide the Commander and key staff with intelligence pertaining to the current crisis, and the events that have led to it. The briefing will be presented following recall or alert notification. The following items will be addressed in the briefing, as applicable:

A3.1.1.1. (Added-PACAF) Security classification and Current as of time.

A3.1.1.2. (Added-PACAF) Major events leading to the crisis.

A3.1.1.3. (Added-PACAF) Any National-level decisions

A3.1.1.4. (Added-PACAF) Enemy force dispositions (Air, Air Defense, Naval, Ground, etc.), as applicable.

A3.1.1.5. (Added-PACAF) Possible enemy courses of action.

A3.1.1.6. (Added-PACAF) Security classification reminder.

A3.1.2. (Added-PACAF) Deployment Briefing. Purpose: Provide intelligence information to aircrew, key staff, and deploying personnel prior to deployment. The following items will be included, as applicable.

A3.1.2.1. (Added-PACAF) Security classification and Current as of time.

A3.1.2.2. (Added-PACAF) Summary of political situation.

A3.1.2.3. (Added-PACAF) Overview of enemy force disposition and activity, as applicable.

A3.1.2.4. (Added-PACAF) Anticipated enemy reaction to deployment.

A3.1.2.5. (Added-PACAF) Potential enroute threats (enemy, third-party nation).

A3.1.2.6. (Added-PACAF) Threat situation at deployed location, in the absence of OSI or Security Forces representatives.

A3.1.2.6.1. (Added-PACAF) Force Protection Condition (FPCON).

A3.1.2.6.2. (Added-PACAF) Potential reactions to deployment (enemy, local populace, terrorist, third party, etc).

A3.1.2.7. (Added-PACAF) Bailout or alternate landing issues.

A3.1.2.7.1. (Added-PACAF) Airman Geneva Convention status.

A3.1.2.7.2. (Added-PACAF) Storage or Emergency destruction of classified.

A3.1.2.7.3. (Added-PACAF) Force Protection Condition (FPCON).

A3.1.2.8. (Added-PACAF) Reporting instructions and Essential Elements of Information (EEI's)

A3.1.2.9. (Added-PACAF) Security classification reminder.

A3.1.3. (Added-PACAF) Situation Briefing. Purpose: Provide the Battle Staff and deployed aircrew the latest intelligence information to assist in decision making. The briefing will included the following items as, as applicable:

A3.1.3.1. (Added-PACAF) Security classification and Current as of time.

A3.1.3.2. (Added-PACAF) Significant political developments.

A3.1.3.3. (Added-PACAF) Significant military developments.

A3.1.3.4. (Added-PACAF) Current enemy force disposition (Air, Air Defense, Ground, Naval, etc), as applicable.

A3.1.3.5. (Added-PACAF) Observed enemy tactics or employment strategies.

A3.1.3.6. (Added-PACAF) Indications of impending enemy attack.

A3.1.3.7. (Added-PACAF) Potential enemy courses of action.

A3.1.3.8. (Added-PACAF) Local area situation (terrorism, sabotage, subversion threats, etc), in the absence of OSI and Security Forces representatives.

A3.1.3.9. (Added-PACAF) Security classification reminder.

A3.1.4. (Added-PACAF) Mission Briefing. Purpose: Provide aircrew with the latest intelligence affecting their mission. Accurate and timely intelligence information should be provided on targets, mission areas, enroute threats, evasion and recovery, and any other factors essential to mission success. The briefing will cover the following topics, as applicable:

A3.1.4.1. (Added-PACAF) Security classification and Current as of time.

A3.1.4.2. (Added-PACAF) General battle situation (Significant engagement and developments).

A3.1.4.3. (Added-PACAF) New weapons or observed tactics.

A3.1.4.4. (Added-PACAF) Target information, as applicable.

A3.1.4.4.1. (Added-PACAF) Name and location

A3.1.4.4.2. (Added-PACAF) Description

A3.1.4.4.3. (Added-PACAF) Significance

A3.1.4.4.4. (Added-PACAF) Elements to be attacked

A3.1.4.4.5. (Added-PACAF) Desired Mean Point of Impact(s) (DMPI)

A3.1.4.4.6. (Added-PACAF) Best available imagery

A3.1.4.5. (Added-PACAF) General situation in the target area

A3.1.4.5.1. (Added-PACAF) FEBA/FLOT/FSCL

A3.1.4.5.2. (Added-PACAF) Enemy force disposition

A3.1.4.6. (Added-PACAF) Enroute threats (Air, Air Defense, Ground, Naval, SOF, etc)

A3.1.4.6.1. (Added-PACAF) Ingress

A3.1.4.6.2. (Added-PACAF) Target area

A3.1.4.6.3. (Added-PACAF) Egress

A3.1.4.7. (Added-PACAF) Local area situation

A3.1.4.7.1. (Added-PACAF) Potential SOF or terrorist threats (Snipers, mortars, MANPADS, etc)

A3.1.4.8. (Added-PACAF) Personnel Recovery issues

A3.1.4.8.1. (Added-PACAF) SAFE areas

A3.1.4.8.2. (Added-PACAF) Theater recovery and authentication procedures

A3.1.4.8.2.1. (Added-PACAF) SAR word, letter, and number

A3.1.4.8.2.2. (Added-PACAF) SARNEG

A3.1.4.8.2.3. (Added-PACAF) Duress word

A3.1.4.8.3. (Added-PACAF) Emergency destruction of classified

A3.1.4.8.4. (Added-PACAF) Geneva Conventions Card and status

A3.1.4.9. (Added-PACAF) Essential Elements of Information (EEIs)

A3.1.4.10. (Added-PACAF) Inflight reporting requirements

A3.1.4.11. (Added-PACAF) Debriefing requirements

A3.1.4.12. (Added-PACAF) Security classification reminder

A3.1.4.13. (Added-PACAF) Intelligence personnel will provide aircrew ISOPREP and EPA for review, in accordance with theater directives.

A3.1.4.14. (Added-PACAF) Intelligence personnel will provide an E&E kit with a Blood Chit, EVC, and Pointy-Talkie as a minimum. Other items will be provided as required by theater directives.

A3.1.4.15. (Added-PACAF) Intelligence personnel will remind aircrew to sanitize their uniforms.

A3.1.5. (Added-PACAF) Step Briefing. Purpose: Provide aircrew with last minute intelligence affecting their mission. The following items should be briefed, as applicable:

A3.1.5.1. (Added-PACAF) Security classification and time of information

A3.1.5.2. (Added-PACAF) Target changes

A3.1.5.3. (Added-PACAF) New or relocated threats

A3.1.5.4. (Added-PACAF) New tactics

A3.1.5.5. (Added-PACAF) Personnel Recovery issues

A3.1.5.6. (Added-PACAF) Latest threat update code

A3.1.5.7. (Added-PACAF) Any other issues impacting mission effectiveness

A3.1.5.8. (Added-PACAF) Security classification reminder

A3.1.6. (Added-PACAF) Shift Changeover Briefing. Purpose: Provide incoming personnel a synopsis of events and issues to prepare them for their shift. The briefing should include the following items, as applicable:

A3.1.6.1. (Added-PACAF) Most current Situation Briefing

A3.1.6.2. (Added-PACAF) Review immediate tasks

A3.1.6.2.1. (Added-PACAF) Briefings

A3.1.6.2.2. (Added-PACAF) Debriefings

A3.1.6.2.3. (Added-PACAF) Reports

A3.1.6.3. (Added-PACAF) Personnel status

A3.1.6.4. (Added-PACAF) Work center status (Battle Staff, WOC, MPC, Squadrons, etc)

A3.1.6.5. (Added-PACAF) Equipment and network status (SIPRNET, STU-III, WSV, PCI3, etc)

A3.1.6.6. (Added-PACAF) Review significant events/threat advisory log

A3.1.6.7. (Added-PACAF) Review upcoming schedules

A3.1.6.7.1. (Added-PACAF) Battle Staff

A3.1.6.7.2. (Added-PACAF) Flying

A3.1.6.7.3. (Added-PACAF) MPC

A3.1.6.8. (Added-PACAF) Review RFI/PR status

A3.1.6.9. (Added-PACAF) Review changes to BSD, SPINS, WATCHCON, DEFCON, FPCON, etc

A3.1.6.10. (Added-PACAF) Address procedural changes

A3.1.6.11. (Added-PACAF) Status and location of vehicles and keys

A3.1.6.12. (Added-PACAF) Review current chem codes and duress words

Attachment 4 (Added-PACAF)

EVASION PLAN OF ACTION MINIMUM REQUIREMENTS

A4.1. (Added-PACAF) See Joint Pub 3-50.3, Joint Doctrine for Evasion and Recovery, for specific guidance for preparing EPAs. As a minimum, EPAs should include the following information:

A4.1.1. (Added-PACAF) Identification.

A4.1.2. (Added-PACAF) Name and Rank.

A4.1.3. (Added-PACAF) Mission Number, Aircraft or Team Call Sign, Crew or Team Position, Type of Aircraft, Call Sign Suffix, Other.

A4.1.4. (Added-PACAF) Planned Route of Flight, Travel, and/or DELTA Points on File.

A4.1.5. (Added-PACAF) If not on file, the route points should be described in the EPA for ingress and egress.

A4.1.6. (Added-PACAF) Describe in flight emergency plans for each leg of the mission.

A4.1.7. (Added-PACAF) Immediate Evasion Actions and/or Intentions for the First 48 Hours, if uninjured.

A4.1.8. (Added-PACAF) Immediate Evasion Action and/or Intentions, if Injured.

A4.1.9. (Added-PACAF) Extended Evasion Actions and/or Intentions after 48 Hours.

A4.1.9.1. (Added-PACAF) Destination (SAFE, mountain range, coast, border, forward edge of battle area).

A4.1.9.2. (Added-PACAF) Travel routes, plans, and/or techniques (either written and/or sketched).

A4.1.9.3. (Added-PACAF) Actions and/or intentions at potential contact or recovery locations.

A4.1.9.4. (Added-PACAF) Recovery or contact point signals, signs, and/or procedures (written and/or sketched).

A4.1.9.5. (Added-PACAF) Backup plans, if any, for the above.